

Report Title:	2023/24 Fees & Charges
Contains Confidential or Exempt Information	No - Part I
Cabinet Member:	Councillor Hilton, Cabinet Member for Asset Management & Commercialisation, Finance, & Ascot
Meeting and Date:	Corporate Overview & Scrutiny – 30 January 2023
Responsible Officer(s):	Andrew Vallance, Head of Finance and Deputy S151 Officer Adele Taylor, Executive Director of Resources and S151 Officer
Wards affected:	All

REPORT SUMMARY

This report invites Members of the panel to consider and comment on the proposals for the levels of fees and charges to be levied for the next financial year, 2023/24. Fees and charges take effect from 1 April 2023.

1. DETAILS OF RECOMMENDATION

RECOMMENDATION: That Corporate Overview & Scrutiny is asked to comment on:

- i) The proposed fees and charges for 2023/24 as set out in Appendix A.

2. REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

Options

Table 1: Options arising from this report

Option	Comments
Corporate Overview & Scrutiny Panel This is the recommended option	This is the recommended option.

3. KEY IMPLICATIONS

- 3.1 The Council faces considerable financial risks that could have a significant and immediate impact on its finances. However, whilst reserves are currently above the minimum level that the S151 Officer has deemed are required to protect against financial and service risks, they remain low compared to the optimum level that should be held. The Medium-Term Financial Plan assumes that the Council will identify sustainable savings over the medium term and therefore remain above the minimum level of reserves identified by the S151 Officer (£6.700m).

Table 2: Key Implications

Outcome	Unmet	Met	Exceeded	Significantly Exceeded	Date of delivery
General Fund Reserves	<£6.7m	£6.7m to £6.9m	£6,9m to £16.9m	> £16.9m	31 March 2023

4. FINANCIAL DETAILS / VALUE FOR MONEY

- 4.1 The Council provides a wide range of services and the ability to charge for some of these services is a key funding source to support the cost of providing the service.
- 4.2 Some fees and charges are statutory, such as planning fees which are set nationally. Others, such as Adult Social Care, the Council has little discretion over and increases are determined by factors such as the pensions triple lock or increases in welfare benefits. Similarly, rental income from Temporary Accommodation is largely dependent on changes to the Local Housing Allowance set by the DWP.
- 4.3 Other charges are discretionary, and the Council can choose to set the level. Where this is the case, the following principles have been used:
- **Charges should be broadly in line with other neighbouring councils.** Where possible, benchmarking has been completed to ensure this is the case.
 - **Charges should reflect cost increases incurred by the Council.**
 - **Charges should recognise demand for the service.** In some cases, increasing charges can have a negative impact on overall income.
- 4.4 This year inflation is much higher than it has been in recent years. This feeds through to the Council charges when considering the second principle in paragraph 4.3. In December 2022 the Consumer Price Index was 10.7% and the Retail Price Index was 14.0%.
- 4.5 Revisions to fees & charges will be approved as part of the final budget process, after consultation and equality impact assessments are undertaken.
- 4.6 Table 3 details the Council's significant estimated fees and charges income streams for 2023/24. Appendix A details the full list of proposed fees & charges for 2023/24.

Table 3: Fees & charges budgeted income for 2023/24

	22/23 Budget £000	23/24 Draft Budget £000	Average Increase %
Parking Services	(10,272)	(11,465)	11.61%
Adult Social Care	(9,850)	(10,312)	4.68%
Property services	(4,342)	(4,469)	2.92%

Planning services	(2,111)	(2,624)	24.28%
Highways	(1,465)	(1,666)	13.77%
Housing, Env. Health and Trading Standards	(1,253)	(1,290)	2.99%
Waste & Highways Environmental	(1,102)	(1,183)	7.39%

5. LEGAL IMPLICATIONS

- 5.1 Local authorities have a variety of powers to charge for specific statutory services set out in statute. The Local Government Act 2003 also provides a power to trade and a power to charge for discretionary services. The Localism Act 2011 provides local authorities with a general power of competence that confers on them the power to charge for services.
- 5.2 Where authorities have a duty to provide a statutory service free of charge to a certain standard, no charge can be made for delivery to that standard. However, service delivery beyond that point may constitute a discretionary service for which a charge can be made.

6. RISK MANAGEMENT

- 6.1 In proposing the fees and charges for 2023/24 the impact of increases adversely affecting demand have been assessed. There is also a risk of increased bad debt. These risks will be monitored through the budget monitoring process.

7. POTENTIAL IMPACTS

- 7.1 Equalities. An Equality Impact Assessment will be completed for the overall budget and presented with the final report to February Full Council.
- 7.2 Climate change/sustainability. There are wide range of charges, but parking charges are potentially the most significant in terms of influencing behaviour that has an impact on the climate. Although the increase in parking charges is below inflation it is significant and demonstrates the fine line the Council is navigating between impact on climate and the cost-of-living crisis. Parking permits for electric vehicles remain free to encourage vehicles that pollute less.
- 7.3 Data Protection/GDPR. None.

8. CONSULTATION

- 8.1 The 2023/24 budget consultation runs until 24 January 2023. This includes details of the proposed parking fees & charges. Feedback from this will form part of the final budget proposals presented to Full Council in February.

9. TIMETABLE FOR IMPLEMENTATION

- 9.1 Revisions to fees and charges will be approved as part of the final budget process. Pending that process concluding, the revised fees and charges will be implemented from 1 April 2023.

10. APPENDICES

- 10.1 This report is supported by one appendix:

- Appendix A – Fees and Charges Schedule

11. BACKGROUND DOCUMENTS

- 11.1 None.

12. OFFICER CONSULTATION

Name of consultee	Post held	Date sent	Date returned
<i>Mandatory: Statutory Officer (or deputy)</i>			
Adele Taylor	Executive Director of Resources/S151 Officer	09/01/23	
Emma Duncan	Director of Law, Strategy & Public Health/ Monitoring Officer	09/01/23	12/01/23
<i>Deputies:</i>			
Andrew Vallance	Head of Finance (Deputy S151 Officer)	09/01/23	19/01/23
Elaine Browne	Head of Law (Deputy Monitoring Officer)	09/01/23	17/01/23
<i>Mandatory: Equalities Officer – to advise on EQiA, or agree an EQiA is not required</i>			
Ellen McManus-Fry	Equalities & Engagement Officer	09/01/23	18/01/23
<i>Other consultees:</i>			
<i>Directors (where relevant)</i>			
Tony Reeves	Interim Chief Executive	09/01/23	
Andrew Durrant	Executive Director of Place	09/01/23	17/01/23
Kevin McDaniel	Executive Director of People Services	09/01/23	10/01/23
Stuart Lines	Director of Public Health	09/01/23	

Confirmation relevant Cabinet Member(s) consulted	Cabinet Member for Asset Management & Commercialisation, Finance, & Ascot	Yes
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REPORT HISTORY

Decision type:	Urgency item?	To follow item?
For information	No	No

Report Author: Julian McGowan, Senior Finance Business Partner
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ADULTS AND HOUSING DIRECTORATE		2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
ADULT SOCIAL CARE					
Residential placements in RBWM commissioned homes					
Older people residential home placements		Full cost recovery	Full cost recovery		Discretionary
Older people nursing home placements (Funded Nursing Care deducted where applicable)		Full cost recovery	Full cost recovery		Discretionary
Homeside Close and Winston Court - Standard Charge to other local authorities	Per week	1,804.00	1,685.71	7.0%	Discretionary
Homes for People with Learning Disability - Respite care					
RBWM residents / Personal Budget Holders	Per night	186.00	173.63	7.1%	Discretionary
Other Local Authorities, Mon-Thu	Per night	543.00	507.87	6.9%	Discretionary
Other Local Authorities, Fri-Sun	Per night	633.00	591.43	7.0%	Discretionary
Older Persons: Residential Respite					
In residential and nursing homes, arranged by the Council	Per week	1,088.00	1,017.00	7.0%	Discretionary
Administration fee for self-funders					
Administration fee for setting up care arrangements	One-off	375.00	350.00	7.1%	Discretionary
Annual fee for ongoing management of care arrangements	Annual	348.00	325.00	7.1%	Discretionary
Deferred payments					
Set up fee	One-off	1,321.00	1,235.00	7.0%	Discretionary
Ongoing fee	Annual	375.00	350.00	7.1%	Discretionary
Homecare					
Standard Charge	Per hour	19.95	19.95	0.0%	Discretionary
Live in Carer		Full cost recovery	Full cost recovery		Discretionary
Sleep in Services		Full cost recovery	Full cost recovery		Discretionary
<i>Note: The Executive Director - Adults, Health and Commissioning, in liaison with the Lead Member for Adult Social Care, sets this rate.</i>					
Meals on Wheels	Per meal	5.50	5.00	10.0%	Discretionary
Learning Disability: day activity morning or afternoon session in day centre					
Ratio 1:1 - RBWM residents / Personal Budget Holders	Per session	104.00	97.13	7.1%	Discretionary
Ratio 1:2 - RBWM residents / Personal Budget Holders	Per session	52.00	48.52	7.2%	Discretionary
Ratio 1:3 - RBWM residents / Personal Budget Holders	Per session	35.00	32.27	8.5%	Discretionary
Ratio 1:5 - RBWM residents / Personal Budget Holders	Per session	21.00	19.30	8.8%	Discretionary
Ratio 1:10 - RBWM residents / Personal Budget Holders	Per session	10.00	9.60	4.2%	Discretionary
Ratio 1:1 - Other Local Authorities and full cost payers	Per session	130.00	121.49	7.0%	Discretionary
Ratio 1:2 - Other Local Authorities and full cost payers	Per session	92.00	86.27	6.6%	Discretionary
Ratio 1:3 - Other Local Authorities and full cost payers	Per session	66.00	61.38	7.5%	Discretionary
Ratio 1:5 - Other Local Authorities and full cost payers	Per session	42.00	39.44	6.5%	Discretionary
Ratio 1:10 - Other Local Authorities and full cost payers	Per session	24.00	22.67	5.9%	Discretionary
Learning Disability: Other Local Authority midday meal supervision					
Ratio 1:1		62.00	57.69	7.5%	Discretionary
Ratio 1:2		43.00	40.08	7.3%	Discretionary
Ratio 1:3		30.00	27.74	8.1%	Discretionary

ADULTS AND HOUSING DIRECTORATE		2023/24	2022/23	Increase	Discretionary /
		£	£	%	non-discretionary
Ratio 1:5		18.00	16.88	6.6%	Discretionary
Ratio 1:10		9.00	8.34	7.9%	Discretionary
Continuing Health Care charge where care staff are separately funded					
Ratio 1:1	Per session	26.37	26.37	0.0%	Discretionary
Transport					
Learning Disability	Per journey	8.00	7.50	6.7%	Discretionary
Older persons single Journey to day centre/activity (max 2 charges per session)	Per journey	6.00	5.30	13.2%	Discretionary
Blue Badge					
	Per badge	10.00	10.00	0.0%	Non-discretionary
Direct Payments - Rates payable to service user					
Standard Rate - care provided by homecare agency	Per hour	SEE NOTE 2 below	SEE NOTE 2 below		Discretionary
Sleeping Night Service	Per night	69.00	64.80	6.5%	Discretionary
Employment of Personal Assistant - start up and emergency reserve	One-off	535.00	500.00	7.0%	Discretionary
Employment of Personal Assistant - standard rate including all oncosts	Per hour	15.32	14.32	7.0%	Discretionary
<i>Note: It is requested that Delegated authority is extended to the Executive Director - Adults, Health and Commissioning, in liaison with the Lead Member for Adult Social Care to set this rate.</i>					

ADULTS AND HOUSING DIRECTORATE		2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
COMMUNITY, PROTECTION & ENFORCEMENT SERVICES					
Environmental Protection					
Converted to a PSPO*		100.00	100.00	0.0%	Non-discretionary
Standard Fixed Penalty Notice for Environmental Protection Property		102.00	95.14	7.2%	Non-discretionary
Environmental Protection Act - LA Pollution Prevention Control (dependant on type of process tested)		Set by DEFRA	Set by DEFRA		Non-discretionary
Scrap Metal Licensing: Collector Licence		250.00	233.55	7.0%	Non-discretionary
Scrap Metal Licensing: Site Licence		373.00	348.76	7.0%	Non-discretionary
Fixed Penalty Notice for fly tipping		428.00	400.00	7.0%	Non-discretionary
Fixed Penalty Notice for failing to produce documentation for the transfer of waste		321.00	300.00	7.0%	Non-discretionary
<i>*£100 reduced to £75 if paid within 14 days</i>					
Trading Standards					
Weights & measures fees	Per hour	70.00	66.57	5.2%	Discretionary
Petroleum licences		See website	See website		Non-discretionary
Explosives licences		See website	See website		Non-discretionary
Residential Services					
Houses In Multiple Occupation (HMO Licences): basic compliance with 5 bedrooms		845.00	837.00	1.0%	Non-discretionary
Houses In Multiple Occupation (HMO Licences): additional rooms	Per room	28.00	27.43	2.1%	Non-discretionary
Houses In Multiple Occupation (HMO Licences): renewal of licence and second and subsequent properties		778.00	770.00	1.0%	Non-discretionary
Follow ups of incomplete applications	Per hour	41.00	40.64	0.9%	Non-discretionary
Copy Licence		11.00	11.18	-1.6%	Non-discretionary
The Smoke And Carbon Monoxide Alarm (England) Regulations 2015 - penalty charges					
First offence paid within 14 days		1,000.00	1,000.00	0.0%	Non-discretionary
First offence paid later than 14 days		2,000.00	2,000.00	0.0%	Non-discretionary
Second offence		3,000.00	3,048.00	-1.6%	Non-discretionary
Third and subsequent offences		5,000.00	5,080.00	-1.6%	Non-discretionary
Community safety / anti-social behaviour					
Dog Faeces Fixed Penalty Notice*		100.00	100.00	0.0%	Non-discretionary
Fixed Penalty Notice for Breach of Public Space Protection Officer (PSPO)*		100.00	100.00	0.0%	Non-discretionary
Fixed Penalty Notice for Breach of Community Protection Notice (CPN)*		100.00	100.00	0.0%	Non-discretionary
Fixed Penalty Notice for Littering*		100.00	100.00	0.0%	Non-discretionary
Fixed Penalty Notice for Graffiti (New Fee)*		100.00	100.00	0.0%	Non-discretionary
Civil Penalty of Littering for Vehicle (New Fee)*		100.00	100.00	0.0%	Non-discretionary
<i>*£100 reduced to £75 if paid within 14 days</i>					
Licensing Of Hackney Carriages And Private Hire Vehicles					
For 1-5 vehicles		265.00	265.00	0.0%	Non-discretionary
For 6-10 vehicles		440.00	440.00	0.0%	Non-discretionary
For 11-15 vehicles		615.00	615.00	0.0%	Non-discretionary
For 16-20 vehicles		790.00	790.00	0.0%	Non-discretionary
For 21 vehicles and over		1,035.00	1,035.00	0.0%	Non-discretionary
For 30 vehicles and over		1,420.00	1,420.00	0.0%	Non-discretionary
Drivers annual licence		100.00	100.00	0.0%	Non-discretionary

ADULTS AND HOUSING DIRECTORATE	2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
Drivers dual licence	160.00	160.00	0.0%	Non-discretionary
Transfer of driver or vehicle licence	37.00	37.00	0.0%	Non-discretionary
Badge replacement	10.00	10.00	0.0%	Non-discretionary
Knowledge test	16.00	16.00	0.0%	Non-discretionary
Meter test	27.00	27.00	0.0%	Non-discretionary
Carriage licence	255.00	255.00	0.0%	Non-discretionary
Replacement plate	10.00	10.00	0.0%	Non-discretionary
Licensing Act 2003				
Personal Licences (set by statute)	37.00	37.00		Non-discretionary
Annual Fee for Premises Licences (set by statute)	See website	See website		Non-discretionary
Sexual Venue Licensing (Per Premises)	5,000.00	5,000.00	0.0%	Discretionary
Sex Shop Licences (Per Premises)	5,000.00	5,000.00	0.0%	Discretionary
Betting Premises (excluding Tracks)				
New application	3,000.00	3,000.00	0.0%	Non-discretionary
Annual fee	600.00	600.00	0.0%	Non-discretionary
Application to vary	1,500.00	1,500.00	0.0%	Non-discretionary
Application to transfer	1,200.00	1,200.00	0.0%	Non-discretionary
Application for re-instatement	1,200.00	1,200.00	0.0%	Non-discretionary
Application for provisional statement	3,000.00	3,000.00	0.0%	Non-discretionary
Licence application (provisional statement holders)	1,200.00	1,200.00	0.0%	Non-discretionary
Copy licence	25.00	25.00	0.0%	Non-discretionary
Notification of change	50.00	50.00	0.0%	Non-discretionary
Tracks				
New application	2,500.00	2,500.00	0.0%	Non-discretionary
Annual fee	1,000.00	1,000.00	0.0%	Non-discretionary
Application to vary	1,250.00	1,250.00	0.0%	Non-discretionary
Application to transfer	950.00	950.00	0.0%	Non-discretionary
Application for re-instatement	950.00	950.00	0.0%	Non-discretionary
Application for provisional statement	2,500.00	2,500.00	0.0%	Non-discretionary
Licence application (provisional statement holders)	950.00	950.00	0.0%	Non-discretionary
Copy licence	25.00	25.00	0.0%	Non-discretionary
Notification of change	50.00	50.00	0.0%	Non-discretionary
Safety of Sports Ground Act 1975				
Issuing of a safety certificate	1,105.00	1,105.00	0.0%	Non-discretionary
Amendment of a safety certificate	553.00	553.00	0.0%	Non-discretionary
Replacement of a safety certificate	553.00	553.00	0.0%	Non-discretionary
Transfer of a safety certificate	553.00	553.00	0.0%	Non-discretionary
Cancellation of a safety certificate	553.00	553.00	0.0%	Non-discretionary
Adult gaming centre				
New application	2,184.28	2,184.28	0.0%	Non-discretionary
Annual fee	1,094.98	1,094.98	0.0%	Non-discretionary
Application to vary	1,094.98	1,094.98	0.0%	Non-discretionary

ADULTS AND HOUSING DIRECTORATE	2023/24	2022/23	Increase	Discretionary /
	£	£	%	non-discretionary
Application to transfer	1,315.01	1,315.01	0.0%	Non-discretionary
Application for re-instatement	1,315.01	1,315.01	0.0%	Non-discretionary
Application for provisional statement	2,183.76	2,183.76	0.0%	Non-discretionary
Licence application (provisional statement holders)	1,314.49	1,314.49	0.0%	Non-discretionary
Copy licence	32.02	32.02	0.0%	Non-discretionary
Notification of change	32.02	32.02	0.0%	Non-discretionary
Other statutory licences - set by licensing panel				
Street trading	3,000.00	3,000.00	0.0%	Discretionary

ADULTS AND HOUSING DIRECTORATE	2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
ENVIRONMENTAL HEALTH - COMMERCIAL SERVICES				
Freezer failure certificate	176.97	160.89	10.0%	Discretionary
Private water supplies - laboratory costs plus officer hourly rate, subject to statutory maximums	Set by statute	Set by statute		Non-discretionary
Food hygiene rescore visit	275.00	250.00	10.0%	Discretionary
Health & Safety Work Act S28 - cost of officer time + 15% admin	93.50	85.00	10.0%	Discretionary
Breeding of dogs - single species and single activity only. NEW LICENCE	678.00	678.00	0.0%	Non-discretionary
Breeding of dogs - single species and single activity only. RENEWAL LICENCE	456.00	444.00	2.7%	Non-discretionary
Animal boarding (kennel or cattery) - single species and single activity only. NEW LICENCE	678.00	678.00	0.0%	Non-discretionary
Animal boarding (kennel or cattery) - single species and single activity only. RENEWAL LICENCE	456.00	444.00	2.7%	Non-discretionary
Home Boarders for dogs - NEW LICENCE	417.00	315.00	32.4%	Non-discretionary
Home Boarders for dogs - RENEWAL LICENCE	377.00	350.00	7.7%	Non-discretionary
Franchisee Arrangers Licence - NEW APPLICATION	417.00	235.00	77.4%	Non-discretionary
Franchisee Arrangers Licence - RENEWAL APPLICATION	377.00	265.00	42.3%	Non-discretionary
Franchisee Arrangers Licence - assessment of hobby host	377.00	115.00	227.8%	Non-discretionary
Dog Day Car - NEW LICENCE	504.00	435.00	15.9%	Non-discretionary
Dog Day Car - RENEWAL LICENCE	456.00	400.00	14.0%	Non-discretionary
Combined animal welfare activities (e.g. dogs and cats boarding)- NEW LICENCE	748.00	748.00	0.0%	Non-discretionary
Combined animal welfare activities (e.g., dogs and cats boarding)- RENEWAL LICENCE	560.00	540.00	3.7%	Non-discretionary
Hiring out of horses - NEW LICENCE	634.00			Non-discretionary
Fees per horse: 1-10 horses - £15/horse; 11-50 horses - £10/horse; more than 50 horses - £8/horse				Non-discretionary
1-10 horses	Per horse	15.00		Non-discretionary
11-50 horses	Per horse	10.00		Non-discretionary
More than 50 horses	Per horse	8.00		Non-discretionary
Hiring out of horses - ANNUAL INSPECTION		214.00		Non-discretionary
Fees per horse: 1-10 horses - £15/horse; 11-50 horses - £10/horse; more than 50 horses - £8/horse				Non-discretionary
1-10 horses	Per horse	15.00		Non-discretionary
11-50 horses	Per horse	10.00		Non-discretionary
More than 50 horses	Per horse	8.00		Non-discretionary
Sale of pets - NEW LICENCE	678.00	678.00	0.0%	Non-discretionary
Sale of pets - RENEWAL LICENCE	541.00	444.00	21.8%	Non-discretionary
Dangerous animals - NEW LICENCE (does not include Vet Fee of £40 per hour)	356.00	612.00	-41.8%	Non-discretionary
Dangerous animals - renewal (does not include Vet Fee of £40 per hour)	191.00	500.00	-61.8%	Non-discretionary
Animals for exhibit (Performing animals) - zoo licence NEW LICENCE (does not include Vet fees)	483.00	390.00	23.8%	Non-discretionary
Animals for exhibit (Performing animals) - zoo Licence renewal	405.00	335.00	20.9%	Non-discretionary
Rating rescore/ re-evaluation	228.00	200.00	14.0%	Non-discretionary
Rating appeal (re-imbursed if appeal upheld)	90.00	90.00	0.0%	Non-discretionary
Licence Variation	80.00	50.00	60.0%	Non-discretionary
Licence Transfer in the event of death	80.00	50.00	60.0%	Non-discretionary
Ear piercing / acupuncture / electrolysis and tattooing - registration of premises and one practitioner	269.50	245.00	10.0%	Non-discretionary
Ear piercing / acupuncture / electrolysis and tattooing - each additional practitioner	90.20	82.00	10.0%	Non-discretionary
Ear piercing / acupuncture / electrolysis and tattooing - existing Licence amendment	46.75	42.50	10.0%	Non-discretionary
Ear piercing / acupuncture / electrolysis and tattooing - replacement of operator certificate	22.00	20.00	10.0%	Non-discretionary
RESIDENTIAL SERVICES				
Domestic pest control service - set by SDK Environmental Ltd	See website	See website		Discretionary
Housing Act notice	300.00	Officer time		Non-discretionary

ADULTS AND HOUSING DIRECTORATE	2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
Enforcement - works in default	50.00	Officer time		Non-discretionary
Houses In Multiple Occupation (HMO Licences) - basic compliance with 5 bedrooms	920.70	837.00	10.0%	Non-discretionary
Houses In Multiple Occupation (HMO Licences) - additional rooms	30.80	28.00	10.0%	Non-discretionary
Houses In Multiple Occupation (HMO Licences) - renewal of licence and subsequent properties	847.00	770.00	10.0%	Non-discretionary
Follow ups of incomplete applications	44.00	40.00	10.0%	Non-discretionary
Copy licence	22.00	20.00	10.0%	Non-discretionary
The Smoke And Carbon Monoxide Alarm (England) Regulations 2015 - Penalty Charges				
First offence paid within 14 days	1,000.00	1,000.00	0.0%	Non-discretionary
First offence not paid within 14 days	2,000.00	2,000.00	0.0%	Non-discretionary
Second offence	3,000.00	3,000.00	0.0%	Non-discretionary
Third and subsequent offences	5,000.00	5,000.00	0.0%	Non-discretionary
Mobile Homes Act 2013				
Licensing of caravan sites for static or touring caravans for use as a holiday accommodation	487.30			Non-discretionary
New licence additional fee per pitch	17.60			Non-discretionary
Transfer of licence	205.70			Non-discretionary
Alteration of conditions (per hour)	50.00			Non-discretionary
Annual inspection fee per pitch	16.50			Non-discretionary
Enforcement action (per hour)	50.00			Non-discretionary
Deposit, vary or deleting site rules	129.80			Non-discretionary
Civil Penalty Notices for Housing Act 2004 (maximum penalty)	30,000.00	See website		Non-discretionary

CHILDRENS' DIRECTORATE		2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
HOME TO SCHOOL TRANSPORT (from 1 September)					
Pupils not entitled to free transport					
Residents not entitled to free transport (mainstream and SEN)		738.00	702.00	5.1%	Discretionary
Non-resident fare payers		1,100.00	1,050.00	4.8%	Discretionary
Replacement travel pass		28.00	26.00	7.7%	Discretionary
EARLY HELP AND SAFEGUARDING					
Parental contribution towards cost of children in care	Per week	Up to fostering allowance	Up to fostering allowance		Discretionary
Foster care placements - charges to other local authorities for placing non-RBWM children	Per week	Cost of placement	Cost of placement		Discretionary
Short term breaks for disabled children - charges to other local authorities for placing non-RBWM children	Per week	Cost of placement	Cost of placement		Discretionary
Administration charge to other local authorities for foster care placements and short term breaks	Per week	110.00	105.00	4.8%	Discretionary
Flying High Play Scheme	Per day	25.00	25.00	0.0%	Discretionary

GOVERNANCE, LAW, STRATEGY AND PUBLIC HEALTH DIRECTORATE	2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
COMMUNICATIONS & MARKETING				
Film unit tariff (primary rates)				
Major production - significant presence, equipment and ongoing disruption, typically involving 30+ crew	Price on application	Price on application		Discretionary
Large production - creating some level of disruption and disturbance	Price on application	Price on application		Discretionary
Medium production - little disturbance, usually for one day only with equipment and lights, typical 8+ crew	Price on application	Price on application		Discretionary
Small production - student & charity productions	35.00	33.00	6.1%	Discretionary
Facility fee				
Standard application processing (application provided with over 1 weeks notice of filming date)	150.00	90.00	66.7%	Discretionary
Late application processing (application provided within 1 weeks notice of filming date)	200.00	155.00	29.0%	Discretionary
Additional roads processing - per every 5 additional roads	45.00	43.00	4.7%	Discretionary
Application Amendment	120.00	107.00	12.1%	Discretionary
Location advice (advice or research that exceeds 1 hour of officer time)	Per hour 40.00	32.00	25.0%	Discretionary
Site Visit (any requests for a film officer to visit the filming site on the day)	Per hour 60.00	53.00	13.2%	Discretionary
Drone use	150.00	52.00	188.5%	Discretionary
Cancellation	All facility fees incurred	All facility fees incurred		
<i>Primary rates 'per day' can be negotiated at the officer's discretion.</i>				
<i>When a primary rate is applied it forfeits the facility fee for the application process - however if location advice and/or site visit exceed £100 this is to be included.</i>				
<i>Primary rates may vary depending on the size of the crew.</i>				

GOVERNANCE, LAW, STRATEGY AND PUBLIC HEALTH DIRECTORATE	2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary	
PUBLIC HALLS					
Guildhall, Windsor					
Commercial rates day hire 8am - 5pm, Mon - Fri	Per hour	750.00	750.00	0.0%	Discretionary
Commercial rates day hire 8am - 5pm, Sat - Sun	Per hour	895.00	895.00	0.0%	Discretionary
Commercial rates day hire 8am - 5pm, Bank Holidays	Per hour	1,200.00	1,200.00	0.0%	Discretionary
Evening Hire - 5pm - 11.00pm (Mon-Fri)		Prices available on request	Prices available on request		Discretionary
Advantage card holder day hire 8am - 5pm, Mon - Fri	Per hour	650.00	650.00	0.0%	Discretionary
Advantage card holder day hire 8am - 5pm, Sat - Sun	Per hour	800.00	800.00	0.0%	Discretionary
Advantage card holder day hire 8am - 5pm, Bank Holidays	Per hour	1,000.00	1,000.00	0.0%	Discretionary
Borough based registered charities day hire - 8am - 5pm. (Mon-Fri only)		20% discount	20% discount		Discretionary
Cornmarket private hire (negotiable - new charge in 2023/24)		Starting from £500			
<i>Weddings over 50 guests will incur an additional £100 staffing fee.</i>					
<i>Any additional rates will need to be agreed with the Sales & Events team.</i>					
<i>Packages for weddings and dinner can also be agreed with the Sales & Events team.</i>					

GOVERNANCE, LAW, STRATEGY AND PUBLIC HEALTH DIRECTORATE	2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
LOCAL LAND CHARGES				
Table Of Search Fees (Excluding VAT)				
Standard Official Search (LLC1 and CON29R)	153.50	142.00	8.1%	Discretionary
Official Certificate of Search (Form LLC1 only) - no VAT	47.50	44.00	8.0%	Discretionary
Enquiries of Local Authority (Form CON29R only) part 1 enquiries*	98.50	91.00	8.2%	Discretionary
Additional Parcels of Land (each)	75.50	70.00	7.9%	Discretionary
CON 290 Enquiries-with the original search (dealing with individual questions)	52.00	48.00	8.3%	Discretionary
*Standalone CON29R and CON290 searches attract an additional fee (one per search) No VAT	3.40	3.15	7.9%	Discretionary
Repeat Searches (LLC1 and CON29R) within 2 months of original search	64.00	59.00	8.5%	Discretionary
Component data for CON29R questions	On request	On request		
LEGAL FEES (Excluding VAT)				
Joint S278/38 One-off minimum charge non-refundable, thereafter hourly rates	3,750.00	3,472.00	8.0%	Discretionary
S38 One-off minimum charge non-refundable, thereafter hourly rates	3,750.00	3,472.00	8.0%	Discretionary
Crane oversailing licence - charge dependant on complexity/urgency - minimum	750.00	689.00	8.9%	Discretionary
Crane oversailing licence - charge dependant on complexity/urgency - maximum	1,500.00	1,375.00	9.1%	Discretionary
Oversail licence- charge dependant on complexity/urgency - minimum	750.00	689.00	8.9%	Discretionary
Oversail licence- charge dependant on complexity/urgency - maximum	150.00	1,375.00	-89.1%	Discretionary
Undersail licence- charge dependant on complexity/urgency - minimum	750.00	689.00	8.9%	Discretionary
Undersail licence- charge dependant on complexity/urgency - maximum	150.00	1,375.00	-89.1%	Discretionary
Hourly rate	Per hour 150.00	115.00	30.4%	Discretionary
S106 Bilateral Agreement - minimum	2,500.00	1,279.00	95.5%	Discretionary
S106 Bilateral Agreement	Per hour 150.00	115.00	30.4%	Discretionary
S106 unilateral undertakings (including proforma) checking fees - minimum	1,500.00	1,279.00	17.3%	Discretionary
S106 unilateral undertakings (including proforma) checking fees	Per hour 150.00	115.00	30.4%	Discretionary
S106 unilateral underatakings (carbon offset provisions only) - minimum	720.00	624.00	15.4%	Discretionary
S106 unilateral undertakings (including proforma) checking fees	Per hour 150.00	115.00	30.4%	Discretionary
S106 Deed of Variation / Deed of Covenant - minimum	650.00	421.00	54.4%	Discretionary
S106 Deed of Variation / Deed of Covenant	Per hour 150.00	115.00	30.4%	Discretionary
S111 agreement (SANG mitigation for development purchasing 3rd party SANG capacity) - minimum	1,500.00	589.00	154.7%	Discretionary
S111 agreement (SANG mitigation for development purchasing 3rd party SANG capacity)	Per hour 150.00	115.00	30.4%	Discretionary
S111 agreement (SANG mitigation at Allen's Field) - minimum	650.00	589.00	10.4%	Discretionary
S111 agreement (SANG mitigation at Allen's Field)	Per hour 150.00	115.00	30.4%	Discretionary
DS1 (including deferred payment agreement) - minimum	300.00	300.00	0.0%	Discretionary
DS1 (including deferred payment agreement)	Per hour 150.00	115.00	30.4%	Discretionary
Legal Fees - Retrieval and copy of legal documents from archive - minimum	50.00	25.00	100.0%	Discretionary
Legal Fees - Retrieval and copy of legal documents from archive	Per hour 120.00	115.00	4.3%	Discretionary

PLACE DIRECTORATE	2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
WASTE				
Special collection service, trade waste and other - one item	42.50	37.00	14.9%	Discretionary
Special collection service, trade waste and other - two items	49.50	43.00	15.1%	Discretionary
Special collection service, trade waste and other - three items	57.50	50.00	15.0%	Discretionary
Special collection service, trade waste and other - four items	64.50	56.00	15.2%	Discretionary
Special collection service, trade waste and other - five items (maximum)	71.50	62.00	15.3%	Discretionary
Special collection service, trade waste and other- fridges / freezers Per unit	42.50	37.00	14.9%	Discretionary
Waste bin for new development 'er property	100.00	80.00	25.0%	Discretionary
Green waste subscribed collection service Per annum	75.00	69.00	8.7%	Discretionary

GOVERNANCE, LAW, STRATEGY AND PUBLIC HEALTH DIRECTORATE		2023/24	2022/23	Increase	Discretionary /
		£	£	%	non-discretionary
DESBOROUGH SUITE					
Commercial rates					
Desborough suite	08:00 - 13:00	1,279.00	1,220.00	4.8%	Discretionary
Desborough suite	13:00 - 18:30	1,279.00	1,220.00	4.8%	Discretionary
Desborough suite	18:30+	1,710.00	1,632.00	4.8%	Discretionary
Desborough suite	All day	3,108.00	2,966.00	4.8%	Discretionary
Auditorium	08:00 - 13:00	925.00	883.00	4.8%	Discretionary
Auditorium	13:00 - 18:30	925.00	883.00	4.8%	Discretionary
Auditorium	18:30+	1,203.00	1,148.00	4.8%	Discretionary
Auditorium	All day	2,106.00	2,010.00	4.8%	Discretionary
Receptions / dinner dance	08:00 - 13:00	512.00	489.00	4.7%	Discretionary
Receptions / dinner dance	13:00 - 18:30	512.00	489.00	4.7%	Discretionary
Receptions / dinner dance	18:30+	1,279.00	1,220.00	4.8%	Discretionary
Receptions / dinner dance	All day	1,927.00	1,839.00	4.8%	Discretionary
Meeting room	Per hour	117.00	112.00	4.5%	Discretionary
Meeting room	Per hour	117.00	112.00	4.5%	Discretionary
Meeting room	Per hour	147.00	140.00	5.0%	Discretionary
Meeting room	Per hour	117.00	112.00	4.5%	Discretionary
Additional time after 23.30	Per hour	482.00	460.00	4.8%	Discretionary
Non-commercial rates - whole suite (dance schools / theatre groups / Borough based registered charities)					
Rehearsal / set up: Monday - Friday	08:00 - 13:00	88.00	84.00	4.8%	Discretionary
Rehearsal / set up: Monday - Friday	13:00 - 18:30	88.00	84.00	4.8%	Discretionary
Rehearsal / set up: Monday - Friday	18:30+	153.00	146.00	4.8%	Discretionary
Rehearsal / set up: Monday - Friday	All day	254.00	242.00	5.0%	Discretionary
Rehearsal / set up: Saturday	08:00 - 13:00	124.00	118.00	5.1%	Discretionary
Rehearsal / set up: Saturday	13:00 - 18:30	124.00	118.00	5.1%	Discretionary
Rehearsal / set up: Saturday	18:30+	194.00	185.00	4.9%	Discretionary
Rehearsal / set up: Saturday	All day	270.00	258.00	4.7%	Discretionary
Rehearsal / set up: Sunday	08:00 - 13:00	124.00	118.00	5.1%	Discretionary
Rehearsal / set up: Sunday	13:00 - 18:30	124.00	118.00	5.1%	Discretionary
Rehearsal / set up: Sunday	18:30+	212.00	202.00	5.0%	Discretionary
Rehearsal / set up: Sunday	All day	365.00	348.00	4.9%	Discretionary
Performance / function	08:00 - 13:00	195.00	186.00	4.8%	Discretionary
Performance / function	13:00 - 18:30	195.00	186.00	4.8%	Discretionary
Performance / function	18:30+	265.00	253.00	4.7%	Discretionary
Performance / function	All day	602.00	574.00	4.9%	Discretionary
Additional time after 23.30	Per hour	140.00	134.00	4.5%	Discretionary
Kitchen hire-price on application (unavailable Mon-Fri 08:00 - 16:00)					

PLACE DIRECTORATE	2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
HIGHWAYS & TRANSPORT				
Consultation with Highways	Price on application	Price on application		Discretionary
Other Highway Services				
Provision of accident information (for 3 years records for road up to 1-5km / over 1km pro-rata)	200.00	156.00	28.2%	Discretionary
Provision of accident information (for 3 years records for road over 5km pro-rata)	Price on application	Price on application		Discretionary
Provision of accident information (for 5 years records for road up to 1-5km/ over 1km pro-rata)	330.00	260.00	26.9%	Discretionary
Provision of accident information (for 3 years records for road over 5km pro-rata)	Price on application	Price on application		Discretionary
Provision of existing traffic signal data	250.00	195.00	28.2%	Discretionary
Provision of personal injury accident database & traffic flow management system statistics	330.00	260.00	26.9%	Discretionary
Traffic count information (for up to 2 count stations)	330.00	260.00	26.9%	Discretionary
Traffic count information (for up to 2 count stations)	180.00	132.00	36.4%	Discretionary
Provision of junction traffic model data	Price on application	Price on application		Discretionary
Access to / use of Borough traffic computer model	7,500.00	6,215.00	20.7%	Discretionary
Research Into Archives (Where Not Part Of Statutory Function) - first 3 hours	300.00	248.00	21.0%	Discretionary
Research Into Archives (Where Not Part Of Statutory Function) - subsequent hours	80.00	63.00		Discretionary
Provision of hard copy statutory records (viewing only via website free)	85.00	67.00	26.9%	Discretionary
Provision of supplementary information	160.00	132.00	21.2%	Discretionary
Provision of hard copy statutory records - expediated service	120.00	102.00	17.6%	Discretionary
Provision of supplementary information - expediated service	240.00	198.00	21.2%	Discretionary
Site inspection - up to 3 hours	200.00	161.00	24.2%	Discretionary
Site inspection - over 3 hours	330.00	260.00	26.9%	Discretionary
Highway licences				
Street Café application fee for 3 year licence, (£150 refund if refused)	636.00	553.00	15.0%	Discretionary
Straight forward renewals	149.00	129.00	15.5%	Discretionary
Street cafes - area fee	149.00	129.00	15.5%	Discretionary
Display of goods - town centre (£150 refund if refused)	636.00	553.00	15.0%	Discretionary
Display of goods - non town centre (£50 refund if refused)	149.00	129.00	15.5%	Discretionary
Display of goods - area fee (for 3 years)	149.00	129.00	15.5%	Discretionary
No adhering to licence conditions - charge per condition	80.00	New charge		Discretionary
Removal and storage of tables and chairs and display of goods - flat fee (plus daily charge)	0.00	129.00	-100.0%	Discretionary
Removal charge per item	50.00	New charge		Discretionary
Removal and storage of tables and chairs and display of goods- (daily charge)	0.00	26.00	-100.0%	Discretionary
Storage charge per item	10.00	New charge		Discretionary
Removal of A Boards - charge Per A Board	150.00	New charge		Discretionary
S116 extinguishment of adopted highways and rights of way (minimum)	7,100.00	6,155.00	15.4%	Discretionary
Skip company registration fee	92.00	80.00	15.0%	Discretionary
Skip company registration fee - admin fee per application including 1 week fee	75.00	65.00	15.4%	Discretionary
Skip company registration fee - weekly charge (2 Weeks)	110.00	95.00	15.8%	Discretionary
Skip company registration fee - weekly charge (3 Weeks)	156.00	135.00	15.6%	Discretionary
Skip company registration fee - weekly charge (4 weeks)	207.00	180.00	15.0%	Discretionary
Skip company registration fee - removal of builders skips	489.00	425.00	15.1%	Discretionary
Minimum charge for skip collection and one day	489.00	425.00	15.1%	Discretionary

PLACE DIRECTORATE		2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
Skip collection additional days		56.00	50.00	12.0%	Discretionary
Unauthorised unlicensed skips on the adopted highway		500.00	New charge		Discretionary
S169 residential scaffolding licences					
Application fees		58.00	50.00	16.0%	Discretionary
Licence fees for 8 wks (renewable every 8 wks)		155.00	134.00	15.7%	Discretionary
Unauthorised placement of scaffolding for a residential build / works		426.00	370.00	15.1%	Discretionary
S169 commercial scaffolding licences					
Application fees		60.00	52.00	15.4%	Discretionary
Minor road (less than 50m2)	0 to 2 months	547.00	475.00	15.2%	Discretionary
Minor road (less than 50m2)	3 to 4 months	1,010.00	878.00	15.0%	Discretionary
Minor road (less than 50m2)*	5 to 6 months	1,463.00	1,272.00	15.0%	Discretionary
Minor road (More than 50m2)	0 to 2 months	2,916.00	2,535.00	15.0%	Discretionary
Minor road (more than 50m2)	3 to 4 months	3,250.00	2,826.00	15.0%	Discretionary
Minor road (more than 50m2)*	5 to 6 months	3,698.00	3,215.00	15.0%	Discretionary
Major road or high amenity road (less than 50m2)	0 to 2 months	1,153.00	1,002.00	15.1%	Discretionary
Major road or high amenity road (less than 50m2)	3 to 4 months	2,027.00	1,762.00	15.0%	Discretionary
Major road or high amenity road (less than 50m2)*	5 to 6 months	2,967.00	2,545.00	16.6%	Discretionary
Major road or high amenity road (more than 50m2)	0 to 2 months	5,898.00	5,128.00	15.0%	Discretionary
Major road or high amenity road (more than 50m2)	3 to 4 months	6,503.00	5,654.00	15.0%	Discretionary
Major road or high amenity road (more than 50m2)*	5 to 6 months	7,397.00	6,432.00	15.0%	Discretionary
Not adhering to licence conditions		92.00	80.00	15.0%	Discretionary
Unauthorised commercial scaffold / hoarding on minor road (less than 50m2)		1,213.00	1,054.00	15.1%	Discretionary
Unauthorised commercial scaffold / hoarding on minor road (more than 50m2)		5,892.00	5,123.00	15.0%	Discretionary
Unauthorised commercial scaffold / hoarding on major road or high amenity road (less than 50m2)		2,426.00	2,109.00	15.0%	Discretionary
Unauthorised commercial scaffold / hoarding on major road or high amenity road (more than 50m2)		11,916.00	10,361.00	15.0%	Discretionary
<i>* For periods greater than 6 months, a combination of above durations will be used to calculate fees.</i>					
S172 hoarding licences					
Application fees		58.00	50.00	16.0%	Discretionary
Minor road (less than 50m2)	0 to 2 months	547.00	475.00	15.2%	Discretionary
Minor road (less than 50m2)	3 to 4 months	1,010.00	878.00	15.0%	Discretionary
Minor road (less than 50m2)*	5 to 6 months	1,463.00	1,272.00	15.0%	Discretionary
Minor road (more than 50m2)	0 to 2 months	2,916.00	2,535.00	15.0%	Discretionary
Minor road (more than 50m2)	3 to 4 months	3,250.00	2,826.00	15.0%	Discretionary
Minor road (more than 50m2)*	5 to 6 months	3,698.00	3,215.00	15.0%	Discretionary
Major road or high amenity road (less than 50m2)	0 to 2 months	1,153.00	1,002.00	15.1%	Discretionary

PLACE DIRECTORATE		2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
Major road or high amenity road (less than 50m2)	3 to 4 months	2,027.00	1,762.00	15.0%	Discretionary
Major road or high amenity road (less than 50m2)*	5 to 6 months	2,927.00	2,545.00	15.0%	Discretionary
Major road or high amenity road (more than 50m2)	0 to 2 months	5,898.00	5,128.00	15.0%	Discretionary
Major road or high amenity road (more than 50m2)	3 to 4 months	6,503.00	5,654.00	15.0%	Discretionary
Major road or high amenity road (more than 50m2)*	5 to 6 months	7,397.00	6,432.00	15.0%	Discretionary
Not adhering to licence conditions		92.00	80.00	15.0%	Discretionary
Unauthorised hoarding on minor road (less than 50m2)		1,213.00	1,054.00	15.1%	Discretionary
Unauthorised hoarding on minor road (more than 50m2)		5,892.00	5,123.00	15.0%	Discretionary
Unauthorised hoarding on major road or high amenity road (less than 50m2)		2,426.00	2,109.00	15.0%	Discretionary
Unauthorised hoarding on major road or high amenity road (more than 50m2)		11,916.00	10,361.00	15.0%	Discretionary
<i>* For periods greater than 6 months, a combination of above durations will be used to calculate fees.</i>					
Other Structures including cranes					
Application fee		58.00	50.00	16.0%	Discretionary
Licence fee on approval		625.00	543.00	15.1%	Discretionary
Additional charge	Per m ²	14.00	12.00	16.7%	Discretionary
Not adhering to licence conditions		92.00	80.00	15.0%	Discretionary
Unauthorised placement of structures / cranes on the highway		1,888.00	1,641.00	15.1%	Discretionary
Mobile access platforms. Flat fee Plus area fee below per week or part					Discretionary
Mobile access platforms application fee		60.00	52.00	15.4%	Discretionary
Mobile access platforms licence fee on approval		272.00	236.00	15.3%	Discretionary
Mobile access platforms additional charge	Per m ²	6.00	5.00	20.0%	Discretionary
Road space booking application or road closure application		97.00	84.00	15.5%	Discretionary
Not adhering to licence conditions		1,182.00	1,027.00	15.1%	Discretionary
Unauthorised placement of structures/cranes on the highway					
S74 NRSWA Charges for late completions. Fees range depending on circumstances and are set by statute					
S76 NRSWA inspection fees. Fees range depending on circumstances and are set by statute					
S50 NRSWA private apparatus in the highway licences. First application flat fee					
Application fee		58.00	50.00	16.0%	Discretionary
Licence fee on approval		571.00	496.00	15.1%	Discretionary
Not adhering to licence conditions		92.00	80.00	15.0%	Discretionary
Licence to rectify a defect within guarantee period (not NRSWA)		316.00	274.00	15.3%	Discretionary
Filming - including internal consultation - comms*		Actual cost + 20% admin	Actual cost + 20% admin		Discretionary
<i>* Road space booking application or road closure application might be required to facilitate</i>					
Crane Oversail licence application		756.00	657.00	15.1%	Discretionary
Urgent Crane Oversail licence application		1,509.00	1,312.00	15.0%	Discretionary
Area fee Per m2		12.00	10.50	14.3%	Discretionary
S184 construction of vehicle crossings					
Domestic application fee		60.00	50.00	20.0%	Discretionary
Domestic licence fee on approval		190.00	129.00	47.3%	Discretionary
Domestic not adhering to licence conditions		92.00	80.00	15.0%	Discretionary

PLACE DIRECTORATE	2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
Creation of unauthorised domestic dropped crossing	603.00	524.00	15.1%	Discretionary
Heavy Duty Crossing				Discretionary
Heavy duty crossing application fee	58.00	50.00	16.0%	Discretionary
Heavy duty admin fee commercial	773.00	672.00	15.0%	Discretionary
Heavy duty not adhering to licence conditions	92.00	80.00	15.0%	Discretionary
Creation of unauthorised heavy duty dropped crossing	1,666.00	1,448.00	15.1%	Discretionary
S142 licence to plant and maintain shrubs, trees, etc. minimum charge for non-commercial	718.00	624.00	15.1%	Discretionary
S142 licence to plant and maintain shrubs, trees, etc. minimum charge for commercial	1,435.00	1,247.00	15.1%	Discretionary
S154 cutting or felling trees etc overhanging the highway (actual costs with a minimum of)	448.00	389.00	15.2%	Discretionary
S178 apparatus over highway - (banners/signs) (discretion to reduce charge)	285.00	247.00	15.4%	Discretionary
S171 temporary excavation of the highway				
Application fee	58.00	50.00	16.0%	Discretionary
Licence fee on approval	573.00	498.00	15.1%	Discretionary
Unauthorised excavation of the highway	1,265.00	1,100.00	15.0%	Discretionary
Not adhering to licence conditions	92.00	80.00	15.0%	Discretionary
Licence to rectify a defect within guarantee period (not NRSWA)	316.00	274.00	15.3%	Discretionary
Charge per act (plus licence fee below): £50 Admin / 135 Licence - 2wks and 135 every two weeks	221.00	192.00	15.1%	Discretionary
S171 Storing materials on the highway, including rubbish etc.				
Application fee	58.00	50.00	16.0%	Discretionary
Licence fee on approval for first 2 weeks	121.00	105.00	15.2%	Discretionary
Licence fee on approval for every 2 weeks after	181.00	157.00	15.3%	Discretionary
Unauthorised storing materials on the highway	423.00	367.00	15.3%	Discretionary
Not adhering to licence conditions	92.00	80.00	15.0%	Discretionary
-licence fee	Plus 152.00	132.00	15.2%	Discretionary
S179 control of construction of cellars under streets	Actual cost + 20% admin	Actual cost + 20% admin		Discretionary
S180 control of openings into cellars, under streets, pavement lights, etc	Actual cost + 20% admin	Actual cost + 20% admin		Discretionary
S176/177 construction over highway / canopies (flat fee plus area fee below)	855.00	743.00	15.1%	Discretionary
S176/177 construction over highway / canopies (area fee)	Per m ² 14.00	12.00	16.7%	Discretionary
Temporary Traffic Regulation Orders				
S14. Road Traffic Regulations (if advertising covered by applicant discount of £800)	1,995.00	1,989.00	0.3%	Discretionary
S16A Road Traffic Act 1984 / Major Event if closure of 1 road or Public Right of Way*	2,900.00	2,884.00	0.6%	Discretionary
S16A Road Traffic Act 1984 / Major Event if closure of 2 - 5 roads / Public Right of Way*	6,306.00	5,483.00	15.0%	Discretionary
S16A Road Traffic Act 1984 / Major Event if closure of 6 - 9 roads or Public Right of Way*	7,567.00	6,580.00	15.0%	Discretionary
S16A Road Traffic Act 1984 / Major Event if closure of 10 and over roads or Public Right of Way*	9,460.00	8,226.00	15.0%	Discretionary
Unauthorised road closure	3,344.00	2,907.00	15.0%	Discretionary
Access protection markings	145.00	126.00	15.1%	Discretionary
Suspension of parking controls (flat fee for 4)	997.00	997.00	0.0%	Discretionary
Introduction of temporary parking controls	1,996.00	1,989.00	0.4%	Discretionary

PLACE DIRECTORATE		2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
Assistance with development of temporary traffic plans	Per hour	119.00	103.00	15.5%	Discretionary
Lane closure request on dual carriageway (Not NRSWA)		317.00	275.00	15.3%	Discretionary
Road space booking for works (Not NRSWA)		252.00	219.00	15.1%	Discretionary
Road space booking for events		631.00	548.00	15.1%	Discretionary
Road space bookings for Charitable and Local Community Interest events		171.00	148.00	15.5%	Discretionary
Unauthorised placement of Traffic Management measures on the Highway (Not NRSWA)		1,500.00	1,096.00	36.9%	Discretionary
<i>* if advertising covered by applicant discount of £1,000 applies</i>					
Highways Signage					
Removal of illegal signage relating to local event	Per sign	181.00	157.00	15.3%	Discretionary
Removal of illegal signage relating to developer	Per sign	450.00	385.00	16.9%	Discretionary
Repeat offender removal of illegal signage relating to developer	Per sign	650.00	548.00	18.6%	Discretionary
Removal of estate agent boards from adopted highway land	Per sign	150.00	125.00	20.0%	Discretionary
Removal of any other signage placed in adopted highway land	Per sign	115.00	100.00	15.0%	Discretionary
Developer site signage - application fee (Up to 1 m ² , thereafter, pro-rata)		155.00	130.00	19.2%	Discretionary
Developer site signage - inspection fee		90.00	77.00	16.9%	Discretionary
Developer site signage - removal of illegal directional signs	Per sign	320.00	262.00	22.1%	Discretionary
Developer site signage - removal of illegal signs for repeat offenders		675.00	576.00	17.2%	Discretionary
New Roads & Street Act inspections / permits					
S74 NRSWA charges for late completions.		Set by statute	Set by statute		Non-discretionary
S76 NRSWA inspection fees.		Set by statute	Set by statute		Non-discretionary
S50 NRSWA private apparatus in the highway licences. First application flat fee		630.00	548.00	15.0%	Discretionary
S50 NRSWA private apparatus in the highway licences. Second and subsequent application flat fee		315.00	274.00	15.0%	Discretionary
Other Traffic Management Charges					
Application for temporary traffic signals (Not NRSWA) (Includes Vat)		227.00	197.00	15.2%	Discretionary
Switching on / off permanent traffic signals (working hours)		460.00	383.00	20.1%	Discretionary
Switching on / off permanent traffic signals (evenings and Saturdays)		680.00	577.00	17.9%	Discretionary
Switching on / off permanent traffic signals (Sundays and bank holidays)		900.00	766.00	17.5%	Discretionary
Hourly charge for temporary traffic signals (not NRSWA) - traffic sensitive streets	Per hour	250.00	199.00	25.6%	Discretionary
Hourly charge for temporary traffic signals (not NRSWA) - other streets	Per hour	80.00	66.00	21.2%	Discretionary
Hourly charge for temporary traffic signals (not NRSWA) - surcharge for peak hour operation	Per hour	200.00	165.00	21.2%	Discretionary
Special signing -application of tourist / visitor information signs		170.00	135.00	25.9%	Discretionary
Special signing - installation of tourist / visitor information signs		Actual cost plus 20% admin	Actual cost plus 20% admin		Discretionary
Special signing - application of shopping / business signs		320.00	264.00	21.2%	Discretionary
Special signing - installation of shopping/ business signs		Actual cost plus 20% admin	Actual cost plus 20% admin		Discretionary
S50 placing temporary traffic counter / CCTV camera on the highway		180.00	135.00	33.3%	Discretionary
Unauthorised survey equipment on the highway		500.00	264.00	89.4%	Discretionary
Bike-ability training	Per pupil	5.00	5.00	0.0%	Discretionary
Highway development control charges for adopted and unadopted roads					
S38/278 fees - up to £1m construction costs (13% but minimum charge)		4,500.00	3,726.00	20.8%	Discretionary
S38/278 fees -over £1m construction costs (13% but minimum charge)		4,500.00	3,726.00	20.8%	Discretionary
For structures / roads not being adopted - technical approval		Actual cost + 20% admin	Actual cost + 20% admin		Discretionary
Renegotiation of S38/278 contract period		1,500.00	1,242.00	20.8%	Discretionary
4.8m wide block paved road + two 2m verges		1,500.00	1,294.00	15.9%	Discretionary

PLACE DIRECTORATE	2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
5.0m wide road, two 2m footways and two 1m verges	1,900.00	1,612.00	17.9%	Discretionary
5.5m wide road, two 2m footways and two 1m verges	2,300.00	1,953.00	17.8%	Discretionary
6.7m wide road, two 2.5m footways and two 1m verges	3,000.00	2,590.00	15.8%	Discretionary
Individual 2.0m footpath including lighting	700.00	583.00	20.1%	Discretionary
Checking and approving interim and final travel plans small developments	1,200.00	1,029.00	16.6%	Discretionary
Checking and approving interim and final travel plans standard developments	2,500.00	2,059.00	21.4%	Discretionary
Checking and approving interim and final travel plans large / complex developments	5,000.00	4,121.00	21.3%	Discretionary
Auditing of road safety audits	700.00	559.00	25.2%	Discretionary
Design of street lighting schemes	550.00	436.00	26.1%	Discretionary
Relocation of street light equipment				
Residential with Advantage Card - single item	Actual cost	Actual cost		Discretionary
Commercial	Actual cost + 20%	Actual cost + 20%		Discretionary
Technical approval of traffic signals -standard (four way) installation	900.00	741.00	21.5%	Discretionary
Technical approval of traffic signals - complex installation	1,500.00	1,242.00	20.8%	Discretionary
Highway commuted sums				
Soakaways over 20 years	27,000.00	20,894.00	29.2%	Discretionary
High friction surfacing over 5 years	Per m ² 12.00	10.00	20.0%	Discretionary
Pumping stations over 10 years (minimum)	25,000.00	19,212.00	30.1%	Discretionary
Standard street lighting over 20 years	1,800.00	1,294.00	39.1%	Discretionary
Ornamental lighting over 20 years	Per item 2,800.00	2,136.00	31.1%	Discretionary
Traffic signals over 20 years per single pole	Per item 18,000.00	14,861.00	21.1%	Discretionary
Extra height pole	Per item 20,000.00	16,126.00	24.0%	Discretionary
Cantilever pole	Per item 21,000.00	17,585.00	19.4%	Discretionary
Illuminated traffic signs and bollards over 10 years =<1m ²	700.00	540.00	29.6%	Discretionary
Illuminated traffic signs and bollards over 10 years > 1m ²	1,500.00	1,100.00	36.4%	Discretionary
Road markings 50% of initial cost (minimum)	1,300.00	971.00	33.9%	Discretionary
CCTV cameras over 10 years	Per item 21,000.00	16,855.00	24.6%	Discretionary
Structures (cost to be agreed between local authority and contractor)	50% of cost	50% of cost		Discretionary
Pedestrian safety barriers (cost to be agreed between local authority and contractor)	50% of cost	50% of cost		Discretionary
Trees on adopted highway (standard tree up to 12cm girth)	Per tree 800.00	648.00	23.5%	Discretionary
Trees on adopted highway (heavy standard tree between 12cm to 14cm girth)	Per tree 1,000.00	783.00	27.7%	Discretionary
Trees on adopted highway (extra heavy standard tree between 14cm to 20cm girth)	Per tree 1,300.00	1,189.00	9.3%	Discretionary
Trees on adopted highway (semi-mature tree 20cm girth or larger) - minimum	Per tree 2,800.00	2,245.00	24.7%	Discretionary
Trees on adopted highway (semi-mature tree 20cm girth or larger) - maximum	Per tree 6,500.00	5,400.00	20.4%	Discretionary
Grass cutting on adopted highway	Per m ² 13.00	10.00	30.0%	Discretionary
Shrubs and planting areas maintenance	Per m ² 140.00	112.00	25.0%	Discretionary
Other commuted sums		Full cost or by agreement		Discretionary

PLACE DIRECTORATE	2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
CAR PARKING				
Alexandra, Windsor (198 spaces)				
Charges apply Monday - Sunday 09.00-21.00 (including Bank Holidays)				
Up to 1 hour	2.00	1.80	11.1%	Discretionary
1 to 2 hours	4.00	3.60	11.1%	Discretionary
2 to 3 hours	6.10	5.50	10.9%	Discretionary
3 to 4 hours	8.10	7.30	11.0%	Discretionary
4 to 5 hours	12.80	11.50	11.3%	Discretionary
Over 5 hours	16.20	14.50	11.7%	Discretionary
Season tickets (3 months)	435.00	395.00	10.1%	Discretionary
Season tickets (6 months)	860.00	780.00	10.3%	Discretionary
Season tickets (per annum)	1,700.00	1,540.00	10.4%	Discretionary
Alma Road, Windsor (130 spaces) - see separate tariff for Windsor Dials				
Charges apply Monday - Sunday 09.00-21.00 (including Bank Holidays)				
Up to 1 hour	2.00	1.80	11.1%	Discretionary
1 to 2 hours	4.00	3.60	11.1%	Discretionary
2 to 3 hours	6.10	5.50	10.9%	Discretionary
3 to 4 hours	8.10	7.30	11.0%	Discretionary
4 to 5 hours	12.80	11.50	11.3%	Discretionary
Over 5 hours	16.20	14.50	11.7%	Discretionary
Season tickets (3 months)	435.00	395.00	10.1%	Discretionary
Season tickets (6 months)	860.00	780.00	10.3%	Discretionary
Season tickets (per annum)	1,700.00	1,540.00	10.4%	Discretionary
Ascot High Street (98 spaces)	Free	Free		Discretionary
The Avenue, Datchet (113 spaces)				
Charges apply Mon - Sun 09.00-18:00 (Bank Holidays free - note charges did not apply on Sundays in 2022/23)				
Up to 1 hour	1.20	1.10	9.1%	Discretionary
1 to 2 hours	2.00	1.80	11.1%	Discretionary
2 to 3 hours	4.00	3.60	11.1%	Discretionary
3 to 4 hours	5.00	4.50	11.1%	Discretionary
4 to 5 hours	7.20	6.50	10.8%	Discretionary
Over 5 hours	8.60	7.70	11.7%	Discretionary
Season tickets (3 months)	265.00	240.00	10.4%	Discretionary
Season tickets (6 months)	500.00	455.00	9.9%	Discretionary
Season tickets (per annum)	980.00	890.00	10.1%	Discretionary
Boulton Lock, Maidenhead (87 spaces)				
Charges apply Mon - Sun 09.00-21.00 (including Bank holidays)				

PLACE DIRECTORATE	2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
Up to 1 hour	1.20	1.10	9.1%	Discretionary
1 to 2 hours	1.90	1.70	11.8%	Discretionary
2 to 3 hours	2.60	2.30	13.0%	Discretionary
3 to 4 hours	3.90	3.50	11.4%	Discretionary
4 to 5 hours	5.00	4.50	11.1%	Discretionary
Over 5 hours	6.20	5.50	12.7%	Discretionary
Braywick Nature Park, Maidenhead 08:00-21:00 (12 spaces)	Free	Free		Discretionary
Braywick Sports Ground, Maidenhead (575 spaces)				
Charges apply Mon - Sun 09.00-21.00 (including Bank holidays - note charges did not apply on Sundays in 2022/23)				
Up to 1 hour	1.40	1.30	7.7%	Discretionary
1 to 2 hours	2.90	2.60	11.5%	Discretionary
2 to 3 hours	4.50	4.00	12.5%	Discretionary
3 to 4 hours	5.90	5.30	11.3%	Discretionary
4 to 5 hours	8.90	8.00	11.3%	Discretionary
Over 5 hours	11.70	10.50	11.4%	Discretionary
Season tickets (3 months)	190.00	175.00	8.6%	Discretionary
Season tickets (6 months)	350.00	320.00	9.4%	Discretionary
Season tickets (per annum)	660.00	600.00	10.0%	Discretionary
Centrica, Windsor - Saturdays, Sundays & Bank Holidays in peak periods only - locked at 19:00 (134 spaces)	Free	Free		Discretionary
Coronation Road, Littlewick Green (24 spaces)	Free	Free		Discretionary
East Berks College, Windsor (112 spaces)				
Charges apply Mon - Sun 09.00-21.00 (including Bank holidays)				
Up to 1 hour	1.80	1.60	12.5%	Discretionary
1 to 2 hours	2.60	2.30	13.0%	Discretionary
2 to 3 hours	3.80	3.40	11.8%	Discretionary
3 to 4 hours	5.60	5.00	12.0%	Discretionary
4 to 5 hours	8.30	7.50	10.7%	Discretionary
Over 5 hours	10.50	9.50	10.5%	Discretionary
Eton Court, Eton (57 spaces)				
Charges apply Mon-Sun 09.00-21.00 (including Bank Holidays)				
Up to 1 hour	1.90	1.70	11.8%	Discretionary
1 to 2 hours	3.80	3.40	11.8%	Discretionary
2 to 3 hours	5.80	5.20	11.5%	Discretionary
3 to 4 hours	9.40	8.50	10.6%	Discretionary

PLACE DIRECTORATE	2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
4 to 5 hours	11.60	10.50	10.5%	Discretionary
Over 5 hours	13.30	12.00	10.8%	Discretionary
Season tickets (3 months)	360.00	330.00	9.1%	Discretionary
Season tickets (6 months)	710.00	650.00	9.2%	Discretionary
Season tickets (per annum)	1,400.00	1,280.00	9.4%	Discretionary
Grenfell Park, Maidenhead (18 spaces)	Free	Free		Discretionary
Grove Road, Maidenhead (82 spaces)				
Charges apply Mon - Sun 09.00-21.00 (Bank Holidays free - note charges did not apply on Sundays in 2022/23)				
Up to 1 hour	1.80	1.60	12.5%	Discretionary
1 to 2 hours	3.60	3.20	12.5%	Discretionary
2 to 3 hours	5.30	4.80	10.4%	Discretionary
Hines Meadow Multi Storey Maidenhead (1,280 spaces)				
Charges apply Mon - Sun 09.00-21.00 (Bank Holidays free - note charges did not apply on Sundays in 2022/23)				
Up to 1 hour	1.40	1.30	7.7%	Discretionary
1 to 2 hours	2.90	2.60	11.5%	Discretionary
2 to 3 hours	4.50	4.00	12.5%	Discretionary
3 to 4 hours	6.50	5.90	10.2%	Discretionary
4 to 5 hours	7.20	6.50	10.8%	Discretionary
Over 5 hours	11.60	10.50	10.5%	Discretionary
Season tickets (3 months)	320.00	290.00	10.3%	Discretionary
Season tickets (6 months)	620.00	565.00	9.7%	Discretionary
Season tickets (per annum)	1,200.00	1,100.00	9.1%	Discretionary
Home Park, Windsor (181 spaces)				
Charges apply Mon - Sun 09.00-16.00 (Bank Holidays free - note charges did not apply on weekends in 2022/23)				
Up to 1 hour	1.30	1.20	8.3%	Discretionary
1 to 2 hours	2.70	2.40	12.5%	Discretionary
2 to 3 hours	4.90	4.40	11.4%	Discretionary
3 to 4 hours	6.20	5.50	12.7%	Discretionary
4 to 5 hours	7.20	6.50	10.8%	Discretionary
Over 5 hours	8.90	8.00	11.3%	Discretionary
Season tickets (3 months)	270.00	245.00	10.2%	Discretionary
Season tickets (6 months)	520.00	475.00	9.5%	Discretionary
Season tickets (per annum)	1,030.00	940.00	9.6%	Discretionary
Horton Road, Datchet (60 spaces)				
Charges apply Mon - Sun 09.00-18.00 (Bank Holidays free - note charges did not apply on Sundays in 2022/23)				

PLACE DIRECTORATE	2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
Up to 1 hour	0.70	0.60	16.7%	Discretionary
1 to 2 hours	1.30	1.20	8.3%	Discretionary
2 to 3 hours	2.70	2.40	12.5%	Discretionary
3 to 4 hours	3.90	3.50	11.4%	Discretionary
4 to 5 hours	5.00	4.50	11.1%	Discretionary
Over 5 hours	6.10	5.50	10.9%	Discretionary
King Edward VII Ave, Windsor (192 spaces)				
Charges apply Mon-Sun 09.00-21.00 (including Bank Holidays)				
Up to 1 hour	1.90	1.70	11.8%	Discretionary
1 to 2 hours	3.60	3.20	12.5%	Discretionary
2 to 3 hours	5.80	5.20	11.5%	Discretionary
3 to 4 hours	7.90	7.10	11.3%	Discretionary
4 to 5 hours	9.60	8.70	10.3%	Discretionary
Over 5 hours	11.10	10.00	11.0%	Discretionary
Season tickets (3 months)	375.00	345.00	8.7%	Discretionary
Season tickets (6 months)	750.00	680.00	10.3%	Discretionary
Season tickets (per annum)	1,450.00	1,340.00	8.2%	Discretionary
Meadow Lane, Eton (102 spaces)				
Charges apply Mon-Sun 09.00-21.00 (including Bank Holidays)				
Up to 1 hour	1.90	1.70	11.8%	Discretionary
1 to 2 hours	3.80	3.40	11.8%	Discretionary
2 to 3 hours	5.80	5.20	11.5%	Discretionary
3 to 4 hours	9.40	8.50	10.6%	Discretionary
4 to 5 hours	11.60	10.50	10.5%	Discretionary
Over 5 hours	13.30	12.00	10.8%	Discretionary
Season tickets (3 months)	360.00	330.00	9.1%	Discretionary
Season tickets (6 months)	710.00	650.00	9.2%	Discretionary
Season tickets (per annum)	1,400.00	1,280.00	9.4%	Discretionary
Nicholsons Multistorey, Maidenhead (734 spaces)				
Charges apply Mon - Sun 09.00-21.00 (Bank Holidays free - note charges did not apply on Sundays in 2022/23)				
Up to 30 mins	0.90	0.80	12.5%	Discretionary

PLACE DIRECTORATE	2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
30 mins to 1 hour	1.70	1.50	13.3%	Discretionary
1 to 2 hours	2.90	2.60	11.5%	Discretionary
2 to 3 hours	4.50	4.00	12.5%	Discretionary
3 to 4 hours	5.90	5.30	11.3%	Discretionary
4 to 5 hours	11.70	10.50	11.4%	Discretionary
Over 5 hours	17.20	15.50	11.0%	Discretionary
Season tickets (1 month)	190.00	170.00	11.8%	Discretionary
Season tickets (3 months)	530.00	480.00	10.4%	Discretionary
Season tickets (6 months)	1,050.00	950.00	10.5%	Discretionary
Season tickets (per annum)	2,000.00	1,860.00	7.5%	Discretionary
Oak Lane (annual contract spaces for residents only)	60.00	60.00	0.0%	Discretionary
River St, Windsor (145 spaces)				
Charges apply Mon-Sun 09.00-21.00 (including Bank Holidays)				
Up to 1 hour	5.90	5.30	11.3%	Discretionary
1 to 2 hours	9.10	8.20	11.0%	Discretionary
2 to 3 hours	11.60	10.50	10.5%	Discretionary
3 to 4 hours	15.50	14.00	10.7%	Discretionary
4 to 5 hours	17.80	16.00	11.3%	Discretionary
Over 5 hours	22.20	20.00	11.0%	Discretionary
Romney Lock, Windsor (94 spaces)				
Charges apply Mon-Sun 09.00-21.00 (including Bank Holidays)				
Up to 1 hour	1.90	1.70	11.8%	Discretionary
1 to 2 hours	3.60	3.20	12.5%	Discretionary
2 to 3 hours	5.80	5.20	11.5%	Discretionary
3 to 4 hours	7.90	7.10	11.3%	Discretionary
4 to 5 hours	9.60	8.70	10.3%	Discretionary
Over 5 hours	11.10	10.00	11.0%	Discretionary
Season tickets (3 months)	375.00	345.00	8.7%	Discretionary
Season tickets (6 months)	750.00	680.00	10.3%	Discretionary
Season tickets (per annum)	1,450.00	1,340.00	8.2%	Discretionary
Stafferton Way Multi Storey, Maidenhead (576 spaces)				
Charges apply Mon - Sun 09.00-21.00 (Bank Holidays free - note charges did not apply on Sundays in 2022/23)				
Daily charge	9.40	8.50	10.6%	Discretionary
Season tickets (3 months)	320.00	290.00	10.3%	Discretionary
Season tickets (6 months)	620.00	565.00	9.7%	Discretionary
Season tickets (per annum)	1,200.00	1,100.00	9.1%	Discretionary

PLACE DIRECTORATE	2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
Town Moor, Maidenhead (Blackmoor Lane) (28 spaces)				
Charges apply Mon - Sun 09.00-21.00 (including Bank holidays)				
Up to 3 hours	1.20	1.10	9.1%	Discretionary
Over 3 hours	4.70	4.20	11.9%	Discretionary
Trevelyan School, Windsor (76 spaces)				
Charges apply Mon - Sun 09.15-14.45, Mon - Fri 15.45-21.00, Sat-Sun (including Bank Holidays) 09.00-21.00				
Up to 1 hour	0.50	N/A		Discretionary
Up to 2 hours	1.00	N/A		Discretionary
Up to 3 hours	2.00	N/A		Discretionary
Over 3 hours	7.00	N/A		Discretionary
Victoria Street Multi Storey, Windsor (206 spaces)				
Charges apply Mon - Sun 09.00-21.00 (including Bank Holidays)				
Up to 1 hour	2.60	2.40	8.3%	Discretionary
1 to 2 hours	4.40	3.90	12.8%	Discretionary
2 to 3 hours	7.10	6.40	10.9%	Discretionary
3 to 4 hours	12.20	11.00	10.9%	Discretionary
4 to 5 hours	13.40	12.00	11.7%	Discretionary
Over 5 hours	18.40	16.50	11.5%	Discretionary
Vicus Way Multi Storey, Maidenhead (500 spaces)				
Charges apply Mon - Sun 09.00-21.00 (Bank Holidays Free)				
Up to 1 hour	1.00	N/A		Discretionary
1 to 2 hours	2.00	N/A		Discretionary
2 to 3 hours	3.00	N/A		Discretionary
Over 3 Hours	6.00	N/A		Discretionary
Season tickets (1 month)	100.00	N/A		Discretionary
Season tickets (3 months)	300.00	N/A		Discretionary
Season tickets (6 months)	575.00	N/A		Discretionary
Season tickets (per annum)	1,100.00	N/A		Discretionary
West Street, Maidenhead (59 spaces)				
Charges apply Mon - Sun 09.00-21.00 (Bank Holidays free - note charges did not apply on Sundays in 2022/23)				
Up to 1 hour	1.80	1.60	12.5%	Discretionary
Up to 2 hours	3.60	3.20	12.5%	Discretionary
Up to 3 hours	5.30	4.80	10.4%	Discretionary
Windsor Dials (via Alma Road), Windsor (250 spaces)				
Car Park available on Saturdays, Sundays, Bank Holidays 09.00-21.00				
Up to 1 hour	2.00	1.80	11.1%	Discretionary
1 to 2 hours	4.00	3.60	11.1%	Discretionary
2 to 3 hours	6.10	5.50	10.9%	Discretionary
3 to 4 hours	8.10	7.30	11.0%	Discretionary
4 to 5 hours	12.80	11.50	11.3%	Discretionary
Over 5 hours	16.20	14.50	11.7%	Discretionary
Windsor Library (15 spaces)				

PLACE DIRECTORATE	2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
Charges apply Mon - Sat 09.00-21.00 (Sunday and Bank Holidays free)				
Up to 30 mins	0.60	0.50	20.0%	Discretionary
Up to 1 hour	2.90	2.60	11.5%	Discretionary
1 to 2 hours	5.80	5.20	11.5%	Discretionary
York House, Windsor (92 spaces)				
Charges apply Mon - Sun 09.00-21.00 (including Bank Holidays)				
Weekends & Bank Holidays (up to 4 hours charge)	4.10	3.70	10.8%	Discretionary
Weekends & Bank Holidays (over 4 hours charge)	8.10	7.30	11.0%	Discretionary

PLACE DIRECTORATE	2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
Coach Park (Alma Road), Windsor (74 spaces)				
Charges apply Mon-Sun 09.00-21.00 (including Bank Holidays)				
Up to 1 hour	14.00	12.50	12.0%	Discretionary
Prepaid tickets (1 hour)	13.00	11.50	13.0%	Discretionary
Up to 4 hours	29.00	26.00	11.5%	Discretionary
Prepaid tickets (4 hours)	25.00	22.00	13.6%	Discretionary
Up to 10 hours (equivalent to all day as evenings free)	39.00	35.00	11.4%	Discretionary
Prepaid tickets (10 hours) (equivalent to all day as evenings free)	34.00	30.00	13.3%	Discretionary
Christmas period (cars only)	3.50	3.00	16.7%	Discretionary
Windsor Leisure Centre (249 spaces)				
Charges apply Mon - Sun 09.00-21.00 (including Bank Holidays)				
Up to 1 hour	1.60	1.40	14.3%	Discretionary
Up to 2 hours	2.40	2.20	9.1%	Discretionary
Up to 3 hours	4.70	4.20	11.9%	Discretionary
Up to 4 hours	13.40	12.00	11.7%	Discretionary
Up to 5 hours	15.50	14.00	10.7%	Discretionary
Over 5 hours	20.50	18.50	10.8%	Discretionary
On-Street Parking				
Barry Avenue up to 1 hour	2.50	2.30	8.7%	Discretionary
Barry Avenue 1 to 2 hours	5.10	4.60	10.9%	Discretionary
St. Leonards Road (Shops) up to 1 hour	0.90	0.80	12.5%	Discretionary
St. Leonards Road (Shops) 1 to 2 hours	2.20	2.00	10.0%	Discretionary
Central (Includes Datchet Road, Park Street, Sheet Street, Victoria Street, Farm Yard & Thameside) up to 1 hour	1.50	1.40	7.1%	Discretionary
Albert St, Alma Rd, Beaumont Rd, Bexley St, Clarence Rd, Duke St (charges apply Mon-Fri 08.30 - 17.30) up to 1 hour	0.80	0.70	14.3%	Discretionary
Albert St, Alma Rd, Beaumont Rd, Bexley St, Clarence Rd, Duke St (charges apply Mon-Fri 08.30 - 17.30) 1 to 2 hours	1.50	1.40	7.1%	Discretionary
Fawcett Rd, Frances Rd, Oxford Rd (charges apply Mon-Fri 08.30 - 17.30) up to 1 hour	0.80	0.70	14.3%	Discretionary
Fawcett Rd, Frances Rd, Oxford Rd (charges apply Mon-Fri 08.30 - 17.30) 1 to 2 hours	1.50	1.40	7.1%	Discretionary
Queens Rd, Vansittart Rd, Stovell Rd (charges apply Mon-Fri 08.30 - 17.30) up to 1 hour	0.80	0.70	14.3%	Discretionary

PLACE DIRECTORATE	2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
Queens Rd, Vansittart Rd, Stovell Rd (charges apply Mon-Fri 08.30 - 17.30) 1 to 2 hours	1.50	1.40	7.1%	Discretionary
Alma Rd, Clarence Rd, St Leonards Rd (charges Apply Mon-Sun 8am - 8pm) up to 1 hour	0.80	0.70	14.3%	Discretionary
Alma Rd, Clarence Rd, St Leonards Rd (charges Apply Mon-Sun 8am - 8pm) 1 to 2 hours	1.50	1.40	7.1%	Discretionary
Alexandra Rd, Claremont Rd, Devereux Rd, Dorset Rd, Grove Rd, St Leonards Ave, St Marks Rd, Helena Rd up to 1 hour	1.10	1.00	10.0%	Discretionary
The Avenue & Windsor Road (Datchet) up to 1 hour	1.10	1.00	10.0%	Discretionary
The Avenue & Windsor Road (Datchet) 1 to 2 hours	1.90	1.70	11.8%	Discretionary
The Avenue & Windsor Road (Datchet) 2 to 3 hours	3.80	3.40	11.8%	Discretionary
The Avenue & Windsor Road (Datchet) 3 to 4 hours	4.60	4.20	9.5%	Discretionary
The Avenue & Windsor Road (Datchet) over 4 hours	6.90	6.30	9.5%	Discretionary
Eton (2 hour maximum stay) up to 30 minutes	0.70	0.60	16.7%	Discretionary
Eton (2 hour maximum stay) up to 1 hour	2.30	2.10	9.5%	Discretionary
Eton (2 hour maximum stay) up to 2 hours	3.50	3.20	9.4%	Discretionary
Penalty Charge Notices				
Higher level contraventions	70.00	70.00	0.0%	Non-discretionary
Higher level contraventions discounted if paid within 14 days	35.00	35.00	0.0%	Non-discretionary
Lower level contraventions	50.00	50.00	0.0%	Non-discretionary
Lower level contraventions discounted if paid within 14 days	25.00	25.00	0.0%	Non-discretionary
Fixed Penalty Notice for fly tipping	400.00	400.00	0.0%	Non-discretionary
Fixed Penalty Notice for failing to produce documentation for the transfer of waste	300.00	300.00	0.0%	Non-discretionary
Business permits				
Business parking permits				
Windsor: outer areas				
First permit	720.00	690.00	4.3%	Discretionary
Second permit	840.00	800.00	5.0%	Discretionary
Third permit	950.00	900.00	5.6%	Discretionary
Windsor: inner areas				
Eton and Datchet first permit	360.00	345.00	4.3%	Discretionary
Eton and Datchet second permit	200.00	190.00	5.3%	Discretionary
Eton and Datchet second permit	420.00	400.00	5.0%	Discretionary
Eton and Datchet third permit	580.00	555.00	4.5%	Discretionary
Eton and Datchet fourth permit	800.00	770.00	3.9%	Discretionary
Parking suspensions and dispensations				
Suspension of parking bay (per bay)	27.00	25.00	8.0%	Discretionary
Parking dispensations - late charge	60.00	55.00	9.1%	Discretionary
Parking dispensations - 1st day	27.00	25.00	8.0%	Discretionary
Parking dispensations - additional days	6.00	5.50	9.1%	Discretionary
Parking dispensations - 1 week	49.00	45.00	8.9%	Discretionary
Parking dispensations - 2 weeks	82.00	75.00	9.3%	Discretionary
Parking dispensations - 3 weeks	115.00	105.00	9.5%	Discretionary
Parking dispensations - 4 weeks	143.00	130.00	10.0%	Discretionary

PLACE DIRECTORATE	2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
Special parking / access permit	60.00	55.00	9.1%	Discretionary
Special parking/ access permit - late charge	60.00	55.00	9.1%	Discretionary
Permits				
1st Resident Permit	50.00	50.00	0.0%	Discretionary
2nd Resident Permit	75.00	70.00	7.1%	Discretionary
3rd Resident Permit	110.00	100.00	10.0%	Discretionary
Electric vehicles Resident Permit	Free	Free		Discretionary
2 hours Visitor Voucher	1.00	1.00	0.0%	Discretionary
6 hours Visitor Voucher	2.00	2.00	0.0%	Discretionary
24 hours Visitor Voucher	4.00	4.00	0.0%	Discretionary
1st Visitor Permit	55.00	50.00	10.0%	Discretionary
2nd Visitor Permit	75.00	70.00	7.1%	Discretionary
3rd Visitor Permit	110.00	100.00	10.0%	Discretionary
Electric Car Permit P&D (allows free parking to RBWM resident in the Borough).	Free	Free		Discretionary
1st Waiver Permit	55.00	50.00	10.0%	Discretionary
2nd Waiver Permit	75.00	70.00	7.1%	Discretionary
3rd Waiver Permit	110.00	100.00	10.0%	Discretionary
Commercial Permits	165.00	150.00	10.0%	Discretionary

PLACE DIRECTORATE		2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
OUTDOOR FACILITIES					
Allotments					
Grade A+, per 250m ² , resident	Per annum	380.00	330.00	15.2%	Discretionary
Grade A, per 250m ² , resident	Per annum	100.00	87.00	14.9%	Discretionary
Grade B, per 250m ² , resident	Per annum	89.00	77.00	15.6%	Discretionary
Grade A+, per 250m ² , non-resident	Per annum	759.00	660.00	15.0%	Discretionary
Grade A, per 250m ² , non-resident	Per annum	202.00	176.00	14.8%	Discretionary
Grade B, per 250m ² , non-resident	Per annum	175.00	152.00	15.1%	Discretionary
Cemeteries and churchyards					
Standard burial, grant of exclusive right of burial for 50 years including right to erect memorial, resident		1,679.00	1,460.00	15.0%	Discretionary
Standard burial for three (Braywick Cemetery only), resident		1,653.00	1,437.00	15.0%	Discretionary
Standard burial for two, resident		1,409.00	1,225.00	15.0%	Discretionary
Standard burial for two (Oakley Green Cemetery only), resident		1,409.00	1,225.00	15.0%	Discretionary
Standard burial for one, resident		1,273.00	1,107.00	15.0%	Discretionary
Standard burial child 7 to 17 years, resident		0.00	0.00	0.0%	Non-discretionary
Standard burial child up to 6 years, resident		0.00	0.00	0.0%	Non-discretionary
Standard burial additional charge for a casket, resident		542.00	471.00	15.1%	Discretionary
Standard burial re-open for 2nd burial 6ft depth, resident		1,409.00	1,225.00	15.0%	Discretionary
Standard burial re-open for 2nd burial 4ft depth, resident		1,270.00	1,104.00	15.0%	Discretionary
Standard burial, grant of exclusive right of burial for 50 years including right to erect memorial, non-resident		3,361.00	2,923.00	15.0%	Discretionary
Standard burial for three (Braywick Cemetery only), non-resident		3,297.00	2,867.00	15.0%	Discretionary
Standard burial for two, non-resident		2,813.00	2,446.00	15.0%	Discretionary
Standard burial for two (Oakley Green Cemetery only), non-resident		2,813.00	2,446.00	15.0%	Discretionary
Standard burial for one, non-resident		2,542.00	2,210.00	15.0%	Discretionary
Standard burial child 7 to 17 years, non-resident		1,053.00	1,053.00	0.0%	Discretionary
Standard burial child up to 6 years, non-resident		505.00	505.00	0.0%	Discretionary
Standard burial additional charge for a casket, non-resident		1,084.00	943.00	15.0%	Discretionary
Standard burial re-open for 2nd burial 6ft depth, non-resident		1,409.00	1,225.00	15.0%	Discretionary
Standard burial re-open for 2nd burial 4ft depth, non-resident		1,273.00	1,107.00	15.0%	Discretionary
Infant burial					
Grant of exclusive right of burial for 50 years, including right to erect memorial, resident		0.00	0.00	0.0%	Non-discretionary
Burial fee, resident		0.00	0.00	0.0%	Non-discretionary
Grant of exclusive right of burial for 50 years, including right to erect memorial, non-resident		822.00	715.00	15.0%	Discretionary
Burial fee, non-resident		325.00	283.00	14.8%	Discretionary
Cremation plot					
Grant of exclusive right of burial for 50 years, including right to erect memorial, resident		819.00	712.00	15.0%	Discretionary
New Cremation Plot (2 caskets per plot), resident		443.00	385.00	15.1%	Discretionary
Re-open for a second interment of ashes, resident		443.00	385.00	15.1%	Discretionary
Grant of exclusive right of burial for 50 years, including right to erect memorial, non-resident		1,636.00	1,423.00	15.0%	Discretionary
New Cremation Plot (2 caskets per plot), non-resident		882.00	767.00	15.0%	Discretionary
Re-open for a second interment of ashes, non-resident		443.00	385.00	15.1%	Discretionary

PLACE DIRECTORATE		2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
Cremation chamber					
Grant of exclusive right of burial for 10 years, erect memorial, interment of ashes (Oakley Green cemetery), resident		879.00	764.00	15.1%	Discretionary
Renew grant of exclusive right of burial for a further 10 years, resident		432.00	376.00	14.9%	Discretionary
Re-open for a second interment of ashes, resident		302.00	263.00	14.8%	Discretionary
Grant of exclusive right of burial for 10 years, erect memorial, interment of ashes (Oakley Green cemetery), non-resident		1,760.00	1,530.00	15.0%	Discretionary
Renew grant of exclusive right of burial for a further 10 years, non-resident		867.00	754.00	15.0%	Discretionary
Re-open for a second interment of ashes, non-resident		302.00	263.00	14.8%	Discretionary
Memorials					
Additional inscription / replacement stone		59.00	51.00	15.7%	Discretionary
Wall plaque		75.00	65.00	15.4%	Discretionary
Cremation tablet		75.00	65.00	15.4%	Discretionary
Vase or book on cremation plot or grave		75.00	65.00	15.4%	Discretionary
Reservation of wall plaque for 7 years		75.00	65.00	15.4%	Discretionary
Stake in ground plaque - prices from:-		213.00	185.00	15.1%	Discretionary
Miscellaneous					
Record research fee, resident		75.00	65.00	15.4%	Discretionary
Reservation - grave or cremation plot for 7 years (renewal at 50% of current rate), resident		1,653.00	1,437.00	15.0%	Discretionary
Inter cremated remains in Garden of Remembrance, resident		253.00	220.00	15.0%	Discretionary
Interment outside prescribed hours (minimum charge), resident		593.00	516.00	14.9%	Discretionary
Minimum cost for specific needs, resident		593.00	516.00	14.9%	Discretionary
Private grave registration transfer, resident		75.00	65.00	15.4%	Discretionary
Use of chapel at Oakley Green only, resident		216.00	188.00	14.9%	Discretionary
Copy of Deed, resident		75.00	65.00	15.4%	Discretionary
Record research fee, non-resident		75.00	65.00	15.4%	Discretionary
Reservation - grave or cremation plot for 7 years (renewal at 50% of current rate), non-resident		1,653.00	1,437.00	15.0%	Discretionary
Inter cremated remains in Garden of Remembrance, non-resident		253.00	220.00	15.0%	Discretionary
Interment outside prescribed hours (minimum charge), non-resident		593.00	516.00	14.9%	Discretionary
Minimum cost for specific needs, non-resident		593.00	516.00	14.9%	Discretionary
Private grave registration transfer, non-resident		75.00	65.00	15.4%	Discretionary
Use of chapel at Oakley Green only, non-resident		216.00	188.00	14.9%	Discretionary
Copy of Deed, non-resident		75.00	65.00	15.4%	Discretionary
Football					
Grade A pitch	Per season	2,233.00	1,942.00	15.0%	Discretionary
Grade B pitch	Per season	1,691.00	1,470.00	15.0%	Discretionary
Mini football pitch - marked 2hr session	Per season	Free	Free		Discretionary
Rugby					
Braywick / Home Park	Per season	2,829.00	2,460.00	15.0%	Discretionary
Mini rugby pitch - marked 2hr session	Per season	Free	Free		Discretionary
Cricket					
Home Park	Per season	3,830.00	3,330.00	15.0%	Discretionary

PLACE DIRECTORATE		2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
Lawn tennis					
Home Park	Per season	1,761.00	1,531.00	15.0%	Discretionary
Miscellaneous					
Royal Windsor Dog Show	Per season	10,419.00	9,060.00	15.0%	Discretionary
Triathlon	Per season	8,936.00	7,770.00	15.0%	Discretionary
Horse Show	Per season	10,419.00	9,060.00	15.0%	Discretionary
Ockwells Dog Show	Per season	880.00	765.00	15.0%	Discretionary
Rights of way - actual costs + advertising (including VAT) minimum charges:					
S118 Stopping up of footpaths, bridleways & restricted byways		1,711.00	1,488.00	15.0%	Discretionary
S119 Diversion of footpaths, bridleways & restricted byways		1,711.00	1,488.00	15.0%	Discretionary
S257 Town & Country Planning Act 1980 Diversion Orders		1,711.00	1,488.00	15.0%	Discretionary
S1 & 14 Road Traffic Regulation Act 1984 Traffic Regulation Orders		0.00	0.00	0.0%	Non-discretionary
Provision of hard copy of definitive map extract (viewing only free of charge)		72.00	63.00	14.3%	Discretionary
Land owner declaration (Highways Act 1980 / Commons Act 2006)		358.00	311.00	15.1%	Discretionary
Land owner declaration (Highways Act 1980 / Commons Act 2006) - subsequent declaration		72.00	63.00	14.3%	Discretionary

PLACE DIRECTORATE	2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
PLANNING & DEVELOPMENT				
Pre-Application Advice (Including VAT)				
The fees for pre-application planning advice are charged as below for the service outlined in the updated Pre-application Protocol and charged on an individual cost relating to the types of staff required and level of advice provided. Advice for schemes outside of those listed in the schedule below will only be offered where agreed by a Senior Manager in the Planning Department and would be a bespoke fee arrangement or Planning Performance Agreement based on the hourly rates for the required officers, including administration fees. Charges for using the transport model are in addition to those set out below. Charges for review of viability studies or other work requiring the appointment of external consultants will be agreed on a case by case basis and funded by the applicant.				
Parish Councils, local community groups for all categories of development	50% off respective fee	50% off respective fee		Discretionary
Pre-application fees for all new dwellings, commercial development or mixed schemes				
Residential: per unit	Per unit 380.00	250.00	52.0%	Discretionary
Residential: more than 1 unit - maximum of 49 units. Schemes of 50 units or more will be required to enter into a PPA	18,620.00	35,000.00	-46.8%	Discretionary
Non-residential: No increase in gross floor space	215.00	570.00	-62.3%	Discretionary
Non-residential: Increase in gross floor space fee per 75 sq m up to maximum of 9,999 sq m. Schemes of 10,000 sq m or more will be required to enter into a PPA	350.00	570.00	-38.6%	Discretionary
Planning decisions and related documents	16.50	15.00	10.0%	Discretionary
Retrieval and copying from archive of planning documents - 1st A4 page	2.30	2.10	9.5%	Discretionary
Retrieval and copying from archive of planning documents - subsequent pages	0.55	0.50	10.0%	Discretionary
Use of RBWM Transport Model data by developers.	On Request-bespoke charge	On Request-bespoke charge		Discretionary

PLACE DIRECTORATE		2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
Hourly Rates & attendance at requested meetings (where requests are accepted by LPA)					
Head of Service	Per hour	250.00	210.00	19.0%	Discretionary
Development Management Service or Policy Manager	Per hour	190.00	158.00	20.3%	Discretionary
Team Leader	Per hour	165.00	137.00	20.4%	Discretionary
Principal Officer	Per hour	150.00	126.00	19.0%	Discretionary
Senior Officer	Per hour	126.00	105.00	20.0%	Discretionary
Officer	Per hour	113.50	94.50	20.1%	Discretionary
Specialist Officer Advice	Per hour	126.00	105.00	20.0%	Discretionary
High Hedge Complaints		890.00	795.00	11.9%	Discretionary
S106 Management, Maintenance, Compliance & Monitoring					
Major applications - non-refundable charge		1,051.00	876.00	20.0%	Discretionary
Minor and other applications - non-refundable charge		540.00	449.00	20.3%	Discretionary
Discharge of non-financial obligations (e.g. landscape plans, woodland management plans)		143.00	119.00	20.2%	Discretionary
Monitoring of non-financial S106 obligations		282.00	235.00	20.0%	Discretionary
Monitoring & management of viability appraisals for development	Hourly Rate for Monitoring officer		Hourly Rate for Monitoring officer		Discretionary
Confirmation that the obligations of a S106 legal agreement have been discharged		201.00	168.00	19.6%	Discretionary
<i>(Note: Charges for checking & monitoring travel plans refer to Highway Charges)</i>					

PLACE DIRECTORATE	2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
Strategic Access Management Monitoring				
Bedsit / 1 bed dwelling	470.83	470.83	0.0%	Discretionary
2 bed dwelling	620.98	620.98	0.0%	Discretionary
3 bed dwelling	835.96	835.96	0.0%	Discretionary
4 bed dwelling	951.52	951.52	0.0%	Discretionary
5+ bed dwelling	1,241.96	1,241.96	0.0%	Discretionary
Allen's Field, Ascot Suitable Alternative Natural Greenspace - provision / maintenance				
Bedsit / 1 bed dwelling	9,356.11	8,135.75	15.0%	Discretionary
2 bed dwelling	10,208.93	8,877.33	15.0%	Discretionary
3 bed dwelling	11,357.25	9,875.87	15.0%	Discretionary
4 bed dwelling	11,959.24	10,399.34	15.0%	Discretionary
5+ bed dwelling	13,477.43	11,719.50	15.0%	Discretionary

PLACE DIRECTORATE	2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
PLANNING & DEVELOPMENT - BUILDING CONTROL				
A New Houses (max 300m² floor area)				
A1 One dwelling: plan	495.00	450.00	10.0%	Discretionary
A1 One dwelling: inspection	715.00	650.00	10.0%	Discretionary
A1 One dwelling: building notice	1,391.50	1,265.00	10.0%	Discretionary
A1 One dwelling: regularisation	1,739.38	1,581.25	10.0%	Discretionary
A2 Two dwelling: plan	495.00	450.00	10.0%	Discretionary
A2 Two dwelling: inspection	1,100.00	1,000.00	10.0%	Discretionary
A2 Two dwelling: building notice	1,834.25	1,667.50	10.0%	Discretionary
A2 Two dwelling: regularisation	2,292.81	2,084.38	10.0%	Discretionary
A3 Three dwelling: plan	495.00	450.00	10.0%	Discretionary
A3 Three dwelling: inspection	1,402.50	1,275.00	10.0%	Discretionary
A3 Three dwelling: building notice	2,182.13	1,983.75	10.0%	Discretionary
A3 Three dwelling: regularisation	2,727.66	2,479.69	10.0%	Discretionary
A4 Four dwelling: plan	715.00	650.00	10.0%	Discretionary
A4 Four dwelling: inspection	1,540.00	1,400.00	10.0%	Discretionary
A4 Four dwelling: building notice	2,593.25	2,357.50	10.0%	Discretionary
A4 Four dwelling: regularisation	3,241.56	2,946.88	10.0%	Discretionary
A5 Five dwelling: plan	715.00	650.00	10.0%	Discretionary
A5 Five dwelling: inspection	1,815.00	1,650.00	10.0%	Discretionary
A5 Five dwelling: building notice	2,909.50	2,645.00	10.0%	Discretionary
A5 Five dwelling: regularisation	3,636.88	3,306.25	10.0%	Discretionary
B Domestic Alterations				
B1 Single storey extension ≤ 10m ² : plan	330.00	300.00	10.0%	Discretionary
B1 Single storey extension ≤ 10m ² : inspection	330.00	300.00	10.0%	Discretionary
B1 Single storey extension ≤ 10m ² : building notice	759.00	690.00	10.0%	Discretionary
B1 Single storey extension ≤ 10m ² : regularisation	948.75	862.50	10.0%	Discretionary
B2 Single storey extension 10m ² – 40m ² : plan	330.00	300.00	10.0%	Discretionary
B2 Single storey extension 10m ² – 40m ² : inspection	467.50	425.00	10.0%	Discretionary
B2 Single storey extension 10m ² – 40m ² : building notice	917.13	833.75	10.0%	Discretionary
B2 Single storey extension 10m ² – 40m ² : regularisation	1,146.41	1,042.19	10.0%	Discretionary
B3 Single storey extension 40m ² – 100m ² : plan	385.00	350.00	10.0%	Discretionary
B3 Single storey extension 40m ² – 100m ² : inspection	650.00	575.00	13.0%	Discretionary
B3 Single storey extension 40m ² – 100m ² : building notice	1,190.25	1,063.75	11.9%	Discretionary
B3 Single storey extension 40m ² – 100m ² : regularisation	1,487.81	1,329.69	11.9%	Discretionary
B4 Two storey extension ≤ 40m ² : plan	330.00	300.00	10.0%	Discretionary
B4 Two storey extension ≤ 40m ² : inspection	533.50	485.00	10.0%	Discretionary
B4 Two storey extension ≤ 40m ² : building notice	993.03	902.75	10.0%	Discretionary
B4 Two storey extension ≤ 40m ² : regularisation	1,241.28	1,128.44	10.0%	Discretionary
B5 Two storey extension 40m ² – 100m ² : plan	330.00	300.00	10.0%	Discretionary
B5 Two storey extension 40m ² – 100m ² : inspection	770.00	700.00	10.0%	Discretionary
B5 Two storey extension 40m ² – 100m ² : building notice	1,265.00	1,150.00	10.0%	Discretionary
B5 Two storey extension 40m ² – 100m ² : regularisation	1,581.25	1,437.50	10.0%	Discretionary
B6 Two storey extension 100m ² – 200m ² : plan	385.00	350.00	10.0%	Discretionary
B6 Two storey extension 100m ² – 200m ² : inspection	1,265.00	1,150.00	10.0%	Discretionary
B6 Two storey extension 100m ² – 200m ² : building notice	1,897.50	1,725.00	10.0%	Discretionary

PLACE DIRECTORATE	2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
B6 Two storey extension 100m ² – 200m ² : regularisation	2,371.88	2,156.25	10.0%	Discretionary
B7 Loft conversion without dormer max 60m ² : plan	330.00	300.00	10.0%	Discretionary
B7 Loft conversion without dormer max 60m ² : inspection	385.00	350.00	10.0%	Discretionary
B7 Loft conversion without dormer max 60m ² : building notice	822.25	747.50	10.0%	Discretionary
B7 Loft conversion without dormer max 60m ² : regularisation	1,027.81	943.38	8.9%	Discretionary
B8 Loft conversion including dormer or changes to roof line max 60m ² : plan	330.00	300.00	10.0%	Discretionary
B8 Loft conversion including dormer or changes to roof line max 60m ² : inspection	522.50	475.00	10.0%	Discretionary
B8 Loft conversion including dormer or changes to roof line max 60m ² : building notice	980.38	1,162.50	-15.7%	Discretionary
B8 Loft conversion including dormer or changes to roof line max 60m ² : regularisation	1,225.47	1,453.13	-15.7%	Discretionary
B9 Erection / extension-non-exempt single storey domestic detached garage / carport up to 100m ² : plan	400.00	350.00	14.3%	Discretionary
B9 Erection / extension-non-exempt single storey domestic detached garage / carport up to 100m ² : building notice	460.00	402.50	14.3%	Discretionary
B9 Erection / extension-non-exempt single storey domestic detached garage / carport up to 100m ² : regularisation	575.00	437.50	31.4%	Discretionary
B10 Erection / extension-non-exempt single storey domestic attached garage / carport up to 100m ² : plan	220.00	200.00	10.0%	Discretionary
B10 Erection / extension-non-exempt single storey domestic attached garage / carport up to 100m ² : inspection	302.50	275.00	10.0%	Discretionary
B10 Erection / extension-non-exempt single storey domestic attached garage / carport up to 100m ² : building notice	600.88	516.25	16.4%	Discretionary
B10 Erection / extension-non-exempt single storey domestic attached garage / carport up to 100m ² : regularisation	751.09	645.31	16.4%	Discretionary
B11 Conversion of a domestic garage to habitable room (max 40m ²): plan	220.00	200.00	10.0%	Discretionary
B11 Conversion of a domestic garage to habitable room (max 40m ²): inspection	302.50	275.00	10.0%	Discretionary
B11 Conversion of a domestic garage to habitable room (max 40m ²): building notice	600.88	546.25	10.0%	Discretionary
B11 Conversion of a domestic garage to habitable room (max 40m ²): regularisation	751.09	682.81	10.0%	Discretionary
B12 Alterations to extend or create a basement up to 100m ² : plan	385.00	350.00	10.0%	Discretionary
B12 Alterations to extend or create a basement up to 100m ² : inspection	737.00	670.00	10.0%	Discretionary
B12 Alterations to extend or create a basement up to 100m ² : building notice	1,290.30	1,173.00	10.0%	Discretionary
B12 Alterations to extend or create a basement up to 100m ² : regularisation	1,612.88	1,466.25	10.0%	Discretionary
C1 Underpinning	Individually Determined	Individually Determined		Discretionary
C2 Renovation of a thermal element to a single building: plan and inspection	385.00	350.00	10.0%	Discretionary
C2 Renovation of a thermal element to a single building: building notice	442.75	546.25	-18.9%	Discretionary
C2 Renovation of a thermal element to a single building: regularisation	553.44	682.81	-18.9%	Discretionary
C3 Structural alterations of a single beam or chimney breast removal: plan and inspection	225.00	200.00	12.5%	Discretionary
C3 Structural alterations of a single beam or chimney breast removal: building notice	258.75	230.00	12.5%	Discretionary
C3 Structural alterations of a single beam or chimney breast removal: regularisation	323.44	287.50	12.5%	Discretionary
C4 Internal alterations, installation of fittings (not electrical) or structural alterations - cost ≤ £5K - plan	357.50	325.00	10.0%	Discretionary
C4 Internal alterations, installation of fittings (not electrical) or structural alterations - cost ≤ £5K - inspection	Included in plan charge	Included in plan charge		
C4 Internal alterations, installation of fittings (not electrical) or structural alterations - cost ≤ £5k - building notice	411.13	373.75	10.0%	Discretionary
C4 Internal alterations, installation of fittings (not electrical) or structural alterations - cost ≤ £5K - regularisation	513.91	467.19	10.0%	Discretionary
C4 Internal alterations, installation of fittings (not electrical) or structural alterations - cost > £5k, ≤ £25k - plan	220.00	200.00	10.0%	Discretionary
C4 Internal alterations, installation of fittings (not electrical) or structural alterations - cost > £5k, ≤ £25k - inspection	357.50	325.00	10.0%	Discretionary
C4 Internal alterations, installation of fittings (not electrical) or structural alterations - cost > £5k, ≤ £25k - building notice	664.13	603.75	10.0%	Discretionary
C4 Internal alterations, installation of fittings (not electrical) or structural alterations - cost > £5k, ≤ £25k - regularisation	830.16	754.69	10.0%	Discretionary
C4 Internal alterations, installation of fittings (not electrical) or structural alterations - cost > £25k, ≤ £50k - plan	330.00	300.00	10.0%	Discretionary
C4 Internal alterations, installation of fittings (not electrical) or structural alterations - cost > £25k, ≤ £50k - inspection	522.50	475.00	10.0%	Discretionary
C4 Internal alterations, installation of fittings (not electrical) or structural alterations - cost > £25k, ≤ £50k - building notice	980.38	891.25	10.0%	Discretionary
C4 Internal alterations, installation of fittings (not electrical) or structural alterations - cost > £25k, ≤ £50k - regularisation	1,225.47	1,114.06	10.0%	Discretionary
C4 Internal alterations, installation of fittings (not electrical) or structural alterations - cost > £50k, ≤ £75k - plan	330.00	300.00	10.0%	Discretionary
C4 Internal alterations, installation of fittings (not electrical) or structural alterations - cost > £50k, ≤ £75k - inspection	797.50	725.00	10.0%	Discretionary
C4 Internal alterations, installation of fittings (not electrical) or structural alterations - cost > £50k, ≤ £75k - building notice	1,296.63	1,178.75	10.0%	Discretionary
C4 Internal alterations, installation of fittings (not electrical) or structural alterations - cost > £50k, ≤ £75k - regularisation	1,620.78	1,473.44	10.0%	Discretionary
C5 window replacement per installation of up to 20 windows - plan and inspection*	220.00	200.00	10.0%	Discretionary

PLACE DIRECTORATE	2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
C5 window replacement per installation of up to 20 windows - building notice*	253.00	230.00	10.0%	Discretionary
C5 window replacement per installation of up to 20 windows - regularisation*	316.25	287.50	10.0%	Discretionary
C5 window replacement any electrical work - plan and inspection*	495.00	450.00	10.0%	Discretionary
C5 window replacement any electrical work - building notice*	569.25	517.50	10.0%	Discretionary
C5 window replacement any electrical work - regularisation*	711.56	646.88	10.0%	Discretionary
<i>* Where installer is not registered with approved competent person scheme</i>				
D Other Residential (Institution & Other) including-Hospitals, Hotels and Boarding Houses				
D1 Assembly & Recreational including clubs, schools and halls - floor area ≤ 10m ² - plan	275.00	250.00	10.0%	Discretionary
D1 Assembly & Recreational including clubs, schools and halls - floor area ≤ 10m ² - inspection	605.00	550.00	10.0%	Discretionary
D1 Assembly & Recreational including clubs, schools and halls - floor area ≤ 10m ² - regularisation	1,100.00	1,000.00	10.0%	Discretionary
D2 Assembly & Recreational including clubs, schools and hall - floor area > 10m ² , ≤ 40m ² - plan	385.00	350.00	10.0%	Discretionary
D2 Assembly & Recreational including clubs, schools and hall - floor area > 10m ² , ≤ 40m ² - inspection	770.00	700.00	10.0%	Discretionary
D2 Assembly & Recreational including clubs, schools and hall - floor area > 10m ² , ≤ 40m ² - regularisation	1,443.75	1,312.50	10.0%	Discretionary
D3 Assembly & Recreational including clubs, schools and hall - floor area > 40m ² , ≤ 100m ² - plan	385.00	350.00	10.0%	Discretionary
D3 Assembly & Recreational including clubs, schools and hall - floor area > 40m ² , ≤ 100m ² - inspection	935.00	850.00	10.0%	Discretionary
D3 Assembly & Recreational including clubs, schools and hall - floor area > 40m ² , ≤ 100m ² - regularisation	1,650.00	1,500.00	10.0%	Discretionary
D4 Assembly & Recreational including clubs, schools and hall - floor area > 100m ² , ≤ 200m ² - plan	385.00	350.00	10.0%	Discretionary
D4 Assembly & Recreational including clubs, schools and hall - floor area > 100m ² , ≤ 200m ² - inspection	1,347.50	1,225.00	10.0%	Discretionary
D4 Assembly & Recreational including clubs, schools and hall - floor area > 100m ² , ≤ 200m ² - regularisation	2,165.63	1,968.75	10.0%	Discretionary
D5 Industrial & storage – including factories and warehouses - floor area ≤ 10m ² - plan	385.00	350.00	10.0%	Discretionary
D5 Industrial & storage – including factories and warehouses - floor area ≤ 10m ² - inspection	Included in plan charge	Included in plan charge		
D5 Industrial & storage – including factories and warehouses - floor area ≤ 10m ² - regularisation	481.25	437.50	10.0%	Discretionary
D6 Industrial & storage – including factories and warehouses - floor > 10m ² , ≤ 40m ² - plan	385.00	350.00	10.0%	Discretionary
D6 Industrial & storage – including factories and warehouses - floor > 10m ² , ≤ 40m ² - inspection	385.00	350.00	10.0%	Discretionary
D6 Industrial & storage – including factories and warehouses - floor > 10m ² , ≤ 40m ² - regularisation	962.50	875.00	10.0%	Discretionary
D7 Industrial & storage – including factories and warehouses - floor > 40m ² , ≤ 100m ² - plan	385.00	350.00	10.0%	Discretionary
D7 Industrial & storage – including factories and warehouses - floor > 40m ² , ≤ 100m ² - inspection	550.00	500.00	10.0%	Discretionary
D7 Industrial & storage – including factories and warehouses - floor > 40m ² , ≤ 100m ² - regularisation	1,168.75	1,062.50	10.0%	Discretionary
D8 Industrial & storage – including factories and warehouses - floor > 100m ² , ≤ 200m ² - plan	385.00	350.00	10.0%	Discretionary
D8 Industrial & storage – including factories and warehouses - floor > 100m ² , ≤ 200m ² - inspection	715.00	650.00	10.0%	Discretionary
D8 Industrial & storage – including factories and warehouses - floor > 100m ² , ≤ 200m ² - regularisation	1,375.00	1,250.00	10.0%	Discretionary
D9 All other uses – including offices and shops (commercial) - floor area ≤ 10m ² - plan	275.00	250.00	10.0%	Discretionary
D9 All other uses – including offices and shops (commercial) - floor area ≤ 10m ² - inspection	385.00	350.00	10.0%	Discretionary
D9 All other uses – including offices and shops (commercial) - floor area ≤ 10m ² - regularisation	825.00	750.00	10.0%	Discretionary
D10 All other uses – including offices and shops (commercial) - floor area > 10m ² , ≤ 40m ² - plan	385.00	350.00	10.0%	Discretionary
D10 All other uses – including offices and shops (commercial) - floor area > 10m ² , ≤ 40m ² - inspection	550.00	500.00	10.0%	Discretionary
D10 All other uses – including offices and shops (commercial) - floor area > 10m ² , ≤ 40m ² - regularisation	1,168.75	1,062.50	10.0%	Discretionary
D11 All other uses – including offices and shops (commercial) - floor area > 40m ² , ≤ 100m ² - plan	385.00	350.00	10.0%	Discretionary
D11 All other uses – including offices and shops (commercial) - floor area > 40m ² , ≤ 100m ² - inspection	742.50	675.00	10.0%	Discretionary
D11 All other uses – including offices and shops (commercial) - floor area > 40m ² , ≤ 100m ² - regularisation	1,409.38	1,281.25	10.0%	Discretionary
D12 All other uses – including offices and shops (commercial) - floor area > 100m ² , ≤ 200m ² - plan	385.00	350.00	10.0%	Discretionary
D12 All other uses – including offices and shops (commercial) - floor area > 100m ² , ≤ 200m ² - inspection	935.00	850.00	10.0%	Discretionary
D12 All other uses – including offices and shops (commercial) - floor area > 100m ² , ≤ 200m ² - regularisation	1,650.00	1,500.00	10.0%	Discretionary
E All other non-domestic work alterations				
E1 Underpinning	Individually Determined	Individually Determined		Discretionary
E2 Window replacement per installation up to 20 windows - plan	275.00	250.00	10.0%	Discretionary

PLACE DIRECTORATE	2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
E2 Window replacement per installation up to 20 windows - inspection	Included in plan charge	Included in plan charge		
E2 Window replacement per installation up to 20 windows - regularisation	343.75	312.50	10.0%	Discretionary
E3 Window replacement per installation over 20 windows up to 50 windows - plan	220.00	200.00	10.0%	Discretionary
E3 Window replacement per installation over 20 windows up to 50 windows - inspection	330.00	300.00	10.0%	Discretionary
E3 Window replacement per installation over 20 windows up to 50 windows - regularisation	687.50	625.00	10.0%	Discretionary
E4 Renovation of a thermal element (wall, floor or roof) estimated cost ≤ £50k - plan	275.00	250.00	10.0%	Discretionary
E4 Renovation of a thermal element (wall, floor or roof) estimated cost ≤ £50k - inspection	275.00	250.00	10.0%	Discretionary
E4 Renovation of a thermal element (wall, floor or roof) estimated cost ≤ £50k - regularisation	687.50	625.00	10.0%	Discretionary
E4 Renovation of a thermal element (wall, floor or roof) estimated cost > £50k, ≤ £100k - plan	275.00	250.00	10.0%	Discretionary
E4 Renovation of a thermal element (wall, floor or roof) estimated cost > £50k, ≤ £100k - inspection	440.00	400.00	10.0%	Discretionary
E4 Renovation of a thermal element (wall, floor or roof) estimated cost > £50k, ≤ £100k	893.75	812.50	10.0%	Discretionary
E4 Renovation of a thermal element (wall, floor or roof) estimated cost > £100k, ≤ £250k - plan	275.00	250.00	10.0%	Discretionary
E4 Renovation of a thermal element (wall, floor or roof) estimated cost > £100k, ≤ £250k - inspection	550.00	500.00	10.0%	Discretionary
E4 Renovation of a thermal element (wall, floor or roof) estimated cost > £100k, ≤ £250k - regularisation	1,031.25	937.50	10.0%	Discretionary
E5 Alterations estimated cost ≤ £5k - plan*	495.00	450.00	10.0%	Discretionary
E5 Alterations estimated cost ≤ £5k - inspection*	Included in plan charge	Included in plan charge		
E5 Alterations estimated cost ≤ £5k* - regularisation	618.75	562.50	10.0%	Discretionary
E5 Alterations estimated cost > £5k, ≤ £25k - plan*	220.00	200.00	10.0%	Discretionary
E5 Alterations estimated cost > £5k, ≤ £25k - inspection*	385.00	350.00	10.0%	Discretionary
E5 Alterations estimated cost > £5k, ≤ £25k* - regularisation	756.25	687.50	10.0%	Discretionary
E5 Alterations estimated cost > £25k, ≤ £50k - plan*	220.00	200.00	10.0%	Discretionary
E5 Alterations estimated cost > £25k, ≤ £50k - inspection*	605.00	550.00	10.0%	Discretionary
E5 Alterations estimated cost > £25k, ≤ £50k* - regularisation	1,031.25	937.50	10.0%	Discretionary
E5 Alterations estimated cost exceeding £50k, ≤ £100k - plan*	385.00	350.00	10.0%	Discretionary
E5 Alterations estimated cost exceeding £50k, ≤ £100k - inspection*	660.00	600.00	10.0%	Discretionary
E5 Alterations estimated cost exceeding £50k, ≤ £100k* - regularisation	1,306.25	1,187.50	10.0%	Discretionary
E5 Alterations installation of a mezzanine floor up to 500m ² - plan*	385.00	350.00	10.0%	Discretionary
E5 Alterations installation of a mezzanine floor up to 500m ² - inspection*	660.00	600.00	10.0%	Discretionary
E5 Alterations installation of a mezzanine floor up to 500m ² - regularisation*	1,306.25	1,187.50	10.0%	Discretionary
<i>* not described elsewhere including structural alterations and installation of controlled fittings</i>				
E6 Office / shop fit out - floor area up to 500m ² - plan	275.00	250.00	10.0%	Discretionary
E6 Office / shop fit out - floor area up to 500m ² - inspection	385.00	350.00	10.0%	Discretionary
E6 Office / shop fit out - floor area up to 500m ² - regularisation	825.00	750.00	10.0%	Discretionary
E6 Office / shop fit out - floor area exceeding 500m ² and up to 1000m ² - plan	275.00	250.00	10.0%	Discretionary
E6 Office / shop fit out - floor area exceeding 500m ² and up to 1000m ² - inspection	550.00	500.00	10.0%	Discretionary
E6 Office / shop fit out - floor area exceeding 500m ² and up to 1000m ² - regularisation	1,031.25	937.50	10.0%	Discretionary
E6 Office / shop fit out - change of use of a building (charged in addition to the above works) - plan	275.00	250.00	10.0%	Discretionary
E6 Office / shop fit out - change of use of a building (charged in addition to the above works) - inspection	Included in plan charge	Included in plan charge		
E6 Office / shop fit out - change of use of a building (charged in addition to the above works) - regularisation	343.75	312.50	10.0%	Discretionary
F Miscellaneous charges				
Copy existing document	16.50	15.00	10.0%	Discretionary
Reopening old applications over 3 years since last visit	100.00	90.00	11.1%	Discretionary
First re- issue of completion certificate if no inspection or review is required	55.00	50.00	10.0%	Discretionary
Trial hole inspection - deducted from subsequent application fee if made within 6 months	85.00	75.00	13.3%	Discretionary
Pre-application advice, per hour or part there of (first hour free)	85.00	75.00	13.3%	Discretionary
Cancellation of application or withdrawal of application: no surveyor involvement	30.00	25.00	20.0%	Discretionary
Cancellation of application or withdrawal of application: with surveyor involvement in checking works	Plan fee or hourly rate	Plan fee or hourly rate		Discretionary

PLACE DIRECTORATE	2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
STREET NAMING AND NUMBERING				
Change of name of named properties if not part of formal address (fees inclusive of VAT)				
Research into archives (where not part of statutory function) set as a minimum of	280.00	243.00	15.2%	Discretionary
Research into archives (where not part of statutory function) charge per hour after 3 hours	72.00	62.00	16.1%	Discretionary
Provision of hard copy of plans (A4)	72.00	62.00	16.1%	Discretionary
Provision of supplementary information	149.00	129.00	15.5%	Discretionary
Street naming and numbering of existing properties (fees are inclusive of VAT)				
Change of address for existing properties	166.00	144.00	15.3%	Discretionary
Street name change	503.00	437.00	15.1%	Discretionary
Rename street where requested by residents - base charge	50.00	43.00	16.3%	Discretionary
Rename street where requested by residents - advertising	1,970.00	1,713.00	15.0%	Discretionary
Rename street where requested by residents - street name plate charges (charge is variable)	At cost + 20%			Discretionary
Street naming and numbering of new properties (fees are exempt of VAT)				
New Developments 1	166.00	144.00	15.3%	Discretionary
New Developments 2	331.00	287.00	15.3%	Discretionary
New Developments 3	496.00	431.00	15.1%	Discretionary
New Developments 4	662.00	575.00	15.1%	Discretionary
New Developments 5	827.00	719.00	15.0%	Discretionary
New Developments 6-25	1,176.00	1,022.00	15.1%	Discretionary
New Developments 26+	1,635.00	1,421.00	15.1%	Discretionary
Additional charge for naming of building	244.00	212.00	15.1%	Discretionary
<i>Includes the registration of replacement dwelling of same name and property conversions</i>				

RESOURCES DIRECTORATE	2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
DEPUTYSHIP				
Estates Winding Up Fee - Level 1 Basic requirements assuming that there is a valid will and next of kin / solicitor in place to administer the estate. - Notify DWP - Notify Court of Protection / Office of the Public Guardian - Notify other financial institutions - Complete BD8 - Settle funeral and other final bills - Distribute estate to executors	280.00	259.00	8.1%	Discretionary
Estates Winding Up Fee - Level 2 Basic requirements above, plus any of the additional work required. - Completion of final account report for Court of Protection - Advising or assisting on the completion of Probate applications - Referring the estate to Treasury Solicitors - Liaising with Treasury Solicitors	346.00	320.00	8.1%	Discretionary
Estates Winding Up Fee - Level 3 Include some or all of levels 1 and 2, plus the additional work. - Collecting Death Certificate - Registering the death - Arranging the funeral	484.00	448.00	8.0%	Discretionary
OFFICE OF THE PUBLIC GUARDIAN / COURT OF PROTECTION				
Remuneration of Local Authority deputies - fees are exempt of VAT and set by the Court of Protection				
Category I: Work up to and including appointment of a deputy for property and affairs	745.00	745.00	0.0%	Non-discretionary
Category II: Annual fee local authority appointed deputy for property and affairs:				
- For the first year	775.00	775.00	0.0%	Non-discretionary
- For the second and subsequent years	650.00	650.00	0.0%	Non-discretionary
Where net assets are below £16,000, the local authority Deputy may take an annual fee not exceeding 3% net assets.				
Category III - Annual property management fee	300.00	300.00	0.0%	Non-discretionary
Category IV - Preparation and lodgement of an annual report or account to the Public Guardian	216.00	216.00	0.0%	Non-discretionary

RESOURCES DIRECTORATE	2024/25 £	2023/24 £	2022/23 £	Increase % (2024/25)	Increase % (2023/24)	Discretionary / non-discretionary
SUPERINTENDENT REGISTRAR						
General Searches						
General Search in indexes in Office not exceeding 6 successive hours		18.00	18.00		0.0%	Non-discretionary
Certificates - Prices set by Statute						
Issue of Certificate (Standard 14-day despatch)		11.00	11.00		0.0%	Non-discretionary
Issue of Certificate (Express 24-48 hours despatch)		35.00	35.00		0.0%	Non-discretionary
Multilingual Standard Form (MSF)		N/A	N/A		N/A	Non-discretionary
Attestation of Foreign Pensions (Proof of Life)		22.00	21.00		4.8%	Non-discretionary
Marriages - Prices set by Statute						
Attending outside office to be given notice of marriage of house-bound or detained person		46.00	46.00		0.0%	Non-discretionary
Entering a notice of marriage in a marriage notice book		35.00	35.00		0.0%	Non-discretionary
Attending a Marriage at a registered building		84.00	84.00		0.0%	Non-discretionary
Attending a Marriage at the Register Office		46.00	46.00		0.0%	Non-discretionary
Certification Of Worship And Registration For Marriage						
Certification of a place of meeting for religious worship-statutory fee		28.00	28.00		0.0%	Non-discretionary
Registration of a building for the solemnisation of marriages-statutory fee		120.00	120.00		0.0%	Non-discretionary
Licensing an outside venue for weddings and civil partnerships		2,095.00	1,995.00		5.0%	Discretionary
Additional rooms		638.00	608.00		4.9%	Discretionary
Marriage and Civil Partnership Ceremonies in Licenced Venues						
Monday to Thursday (up to / including 5:00pm)	610.00	587.00	560.00	3.9%	4.8%	Discretionary
Monday to Thursday (after 5.00pm if available)	676.00	650.00	620.00	4.0%	4.8%	Discretionary
Fridays and Saturdays (up to / including 5pm)	676.00	650.00	620.00	4.0%	4.8%	Discretionary
Friday and Saturday (after 5pm if available)	745.00	718.00	685.00	3.8%	4.8%	Discretionary
Sundays and Bank Holidays (up to / including 5pm)	745.00	718.00	685.00	3.8%	4.8%	Discretionary
Sundays and Bank Holidays after 5pm	785.00	755.00	720.00	4.0%	4.9%	Discretionary
Marriage and Civil Partnership Ceremonies in Maidenhead Ceremony Room						
Monday to Thursday (up to / including 3:30pm)	290.00	278.00	265.00	4.3%	4.9%	Discretionary
Monday to Thursday (after 3.30pm if available)	360.00	330.00	315.00	9.1%	4.8%	Discretionary
Friday to Saturday	360.00	330.00	315.00	9.1%	4.8%	Discretionary
Saturday (after 12pm if available)	460.00	440.00	420.00	4.5%	4.8%	Discretionary
Sunday	550.00	524.00	500.00	5.0%	4.8%	Discretionary
Bank Holiday	680.00	650.00	620.00	4.6%	4.8%	Discretionary
Citizenship Ceremonies						
Per Ceremony		80.00	80.00		0.0%	Non-discretionary
Private Citizenship Ceremonies - Register Office:						
Mondays to Thursdays per individual		195.00	185.00		5.4%	Discretionary
Mondays to Thursdays per couple		278.00	N/A		N/A	Discretionary
Friday per individual		210.00	N/A		N/A	Discretionary
Friday per couple / family		330.00	N/A		N/A	Discretionary
Saturday -individual or couple / family		330.00	329.00		0.3%	Discretionary
Baby Naming And Reaffirmation (inclusive of VAT)						
Register Office - Monday to Thursday		305.00	285.00		7.0%	Discretionary

RESOURCES DIRECTORATE	2024/25 £	2023/24 £	2022/23 £	Increase % (2024/25)	Increase % (2023/24)	Discretionary / non-discretionary
Register Office - Friday and Saturday (up to 12pm)		345.00	329.00		4.9%	Discretionary
Register Office - Saturday (after 12pm)		445.00	422.00		5.5%	Discretionary
Register Office - Sunday		515.00	487.00		5.7%	Discretionary
Register Office - Bank Holidays		585.00	548.00		6.8%	Discretionary
Outside Venues - Monday to Thursday		435.00	400.00		8.8%	Discretionary
Outside Venues - Friday and Saturday		570.00	526.00		8.4%	Discretionary
Outside Venues - Sunday		655.00	604.00		8.4%	Discretionary
Outside Venues - Bank Holidays		655.00	635.00			
Changing the name on a venue license		42.00	39.00		7.7%	Discretionary

RESOURCES DIRECTORATE		2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
LIBRARIES					
Overdue returns (Per Loan Period)					
Adult Books	Per day	0.30	0.28	7.1%	Discretionary
Adult Books	Maximum per item	12.60	11.50	9.6%	Discretionary
Children's / Teenage Books	Per day	0.05	0.05	0.0%	Discretionary
Children's / Teenage Books	Maximum per item	12.60	11.50	9.6%	Discretionary
DVDs	Per day	0.68	0.63	7.9%	Discretionary
DVDs	Maximum per item	12.60	11.50	9.6%	Discretionary
Audio / Visual Loan Charges					
DVD (Advantage Card Holder)	Per item for 1 week	3.00	2.75	9.1%	Discretionary
DVD (non-Advantage Card Holder)	Per item for 1 week	3.10	2.80	10.7%	Discretionary
Reservations					
Adult books from SELMS partnership libraries		3.00	3.00	0.0%	Discretionary
Inter-Library Loans with Advantage Card		10.00	9.50	5.3%	Discretionary
Inter-Library Loans without Advantage Card		12.00	11.50	4.3%	Discretionary
Inter-Library Loans: Student Discount Rate with Advantage Card		2.70	2.50	8.0%	Discretionary
Inter-Library Loans: Student Discount Rate without Advantage Card		2.70	2.50	8.0%	Discretionary
Inter-Library Loans					
Urgent and Specialists administration (in addition to British Library Charge)		8.50	8.00	6.3%	Discretionary
Music scores and play sets administration (in addition to courier charge)		10.00	8.00	25.0%	Discretionary
Library events					
Children (minimum)		4.50	4.20	7.1%	Discretionary
Adults (minimum)		6.80	6.30	7.9%	Discretionary
Library School Offers					
RDS: 100 books per year, unlimited exchange		380.00	365.00	4.1%	Discretionary
RDS: 200 books per year, unlimited exchange		770.00	730.00	5.5%	Discretionary
RDS: 400 books per year, unlimited exchange		1,350.00	1,250.00	8.0%	Discretionary
RDS: 750 books per year, unlimited exchange		2,400.00	2,200.00	9.1%	Discretionary
RDS: 950 books per year, unlimited exchange		2,800.00	2,600.00	7.7%	Discretionary
Topic boxes per term		90.00	80.00	12.5%	Discretionary
Sessions each		115.00	105.00	9.5%	Discretionary
Reference Library Services					
Printing from Electronic Information sources: black and white	Per A4 sheet	0.25	0.25	0.0%	Discretionary
Printing from Electronic Information sources: colour	Per A4 sheet	0.50	0.50	0.0%	Discretionary
Research (first 30 mins free)	Per 15 minutes (or part)	16.00	15.00	6.7%	Discretionary
Photocopying					
Black and White	Per A4 copy	0.25	0.25	0.0%	Discretionary
Black and White	Per A3 copy	0.50	0.50	0.0%	Discretionary
Colour	Per A4 copy	0.50	0.50	0.0%	Discretionary
Colour	Per A3 copy	1.00	1.00	0.0%	Discretionary

RESOURCES DIRECTORATE		2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
Microform & Microfiche					
Printing from Microform & Microfiche	Per A4 copy	0.50	N/A	N/A	Discretionary
Printing from Microform & Microfiche: Handling P&P (minimum)		2.50	2.25	11.1%	Discretionary
Printing from Microform & Microfiche: Printing from customer's microform		0.50	N/A	N/A	Discretionary
Lost and damaged items					
Replacement membership card		3.00	2.80	7.1%	Discretionary
Room & Exhibition Hire (All Libraries)					
Commercial Organisations	Per hour	50.00	44.00	13.6%	Discretionary
Commercial Organisations	Per 1/2 day	110.00	100.00	10.0%	Discretionary
Commercial Organisations	Per day	190.00	170.00	11.8%	Discretionary
Non-Commercial Organisations (charged services)	Per hour	35.00	30.00	16.7%	Discretionary
Non-Commercial Organisations (charged services)	Per 1/2 day	70.00	60.00	16.7%	Discretionary
Non-Commercial Organisations (charged services)	Per day	100.00	91.00	9.9%	Discretionary
Other Borough Based Community Groups	Per hour	15.00	13.00	15.4%	Discretionary
Other Borough Based Community Groups	Per 1/2 day	40.00	34.00	17.6%	Discretionary
Other Borough Based Community Groups	Per day	50.00	45.00	11.1%	Discretionary
(Kitchen facilities included in all rates per hire, refreshments price per hire on app.)					
Cancellation fee for bookings cancelled within one month		20% of fee	20% of fee		Discretionary
Weekly or 'subsequent day' rates negotiable					
Interview Room					
Commercial Organisations	Per hour	30.00	25.00	20.0%	Discretionary
Commercial Organisations	Per 1/2 day	60.00	50.00	20.0%	Discretionary
Commercial Organisations	Per day	100.00	80.00	25.0%	Discretionary
Non-Commercial Organisations (charged services)	Per hour	18.00	16.50	9.1%	Discretionary
Non-Commercial Organisations (charged services)	Per 1/2 day	35.00	31.50	11.1%	Discretionary
Non-Commercial Organisations (charged services)	Per day	54.00	49.00	10.2%	Discretionary
Other Borough Based Community Groups	Per hour	6.00	5.50	9.1%	Discretionary
Other Borough Based Community Groups	Per 1/2 day	18.00	17.00	5.9%	Discretionary
Other Borough Based Community Groups	Per day	28.00	26.00	7.7%	Discretionary
Use of library computer					
Guest' (non-members)	Per 1/2 hour	1.00	1.00	0.0%	Discretionary
Library Members	Per 1/2 hour	0.50	0.50	0.0%	Discretionary
Advantage Card holders (45mins per day free)	Per 1/2 hour	0.50	0.50	0.0%	Discretionary

RESOURCES DIRECTORATE	2023/24 £	2022/23 £	Increase %	Discretionary / non-discretionary
INSURANCE				
Insurance Admin charges for Street Furniture Cost recovery (inclusive of VAT)				
Administration Charge on top of the recovery of the cost of repairing/replacing the damaged street council property				
Recoveries with a value < £1,000	180.00	172.50	4.3%	Discretionary
Recoveries with a value > £1,000 and < £2,000	240.00	230.00	4.3%	Discretionary
Recoveries with a value > £2,000	360.00	345.00	4.3%	Discretionary